

M/s.

Dear Sirs,

**SUB: RENEWAL & SUPPORT FOR SYMANTEC ANTIVIRUS SOFTWARE (SYMANTEC 12.1 VERSION-124 LICENSES) FOR ONE YEAR**

Sealed tenders are invited on **single bid** basis for renewal of Symantec Antivirus Software (SEP 12.1) for one year at HOCL.

**Scope of Work:**

Renewal and support for Symantec Antivirus (12.1 version) – 124 licenses, for one year. The support includes backup, restore (if required) and addressing virus issues on client machines.

**Procedure for the submission of quotations:**

Kindly submit your quotation in a sealed cover super-scribing the following (i) Enquiry number HOC/MSS/606/2021 dated 06.09.2021 (ii) “Quotation for the **RENEWAL & SUPPORT FOR SYMANTEC ANTIVIRUS SOFTWARE (SYMANTEC 12.1 VERSION-124 LICENSES) FOR ONE YEAR: Due on 22.09.2021**”

**Last date and time of submission of quotations:**

Kindly submit your quotation on or before **22.09.2021, 2:00 PM** to **GM (P&A), Hindustan Organic Chemicals Ltd, Ambalamugal – 682302**. Quotations should be complete in all respects and submitted before the due date and time.

**Opening of quotation:**

Quotations will be **opened at 14:30 hrs on 22.09.2021**.

**Validity of offer:**

The offer shall be valid for a period of 90 days from the date of submission for placement of order.

**Period of contract:**

The period of contract shall be one year.

**Payment terms:**

Payment shall be released after renewal of Symantec Antivirus Software (Symantec 12.1 Version-124 Licenses).

**Contact person for obtaining technical clarifications:**

Technical clarifications if any required by the vendor on this work may be obtained from the following person:

**NASEEMA A P**  
**MANAGER SYSTEMS**  
**Mob: 9947115482**

The following documents are enclosed herewith:

**Annexure I:** Symantec Endpoint Protection Licensing Status.

**Annexure II:** Schedule of Rates.

Thanking you,

Yours faithfully  
For Hindustan Organic Chemicals Ltd

NASEEMA A P  
MANAGER SYSTEMS

**SCHEDULE OF RATES (TO BE ENCLOSED WITH THE QUOTATION)**

**TENDER NO: HOC/MSS/606/2021**

<b>S. No</b>	<b>Product description</b>	<b>Qty</b>	<b>Unit</b>	<b>Rate</b>	<b>GST%</b>	<b>Total Amount</b>
1	Renewal of Symantec Antivirus Software (Symantec 12.1 Version-124 Licenses).	124	Nos.			
2	Support charge for one year	1	Nos			

## Symantec Endpoint Protection



## Symantec Endpoint Protection Licensing Status

Report generated on: 08/31/2021 10:20:15

Description: This report contains licensing status, expiration dates and deployment status.

Deployment Summary	
Total Purchased (124)	
Seats Used (55)	
Seats Available (69)	
Expired (0)	
Overdeployed (0)	

[View License Details](#)

Expiring Soon Licenses						
	Serial Number	Product	Seats	Start Date	Expiration Date	Action Required
	B8000237974	Symantec Endpoint Protection	124	10/13/2020	09/22/2021	<a href="#">Renew License</a>

License Activation	
<p><b>I have my serial number(s). What do I do next?</b>            Go to: Admin tab &gt; License &gt; Activate license.            Select 'I have a serial number' to activate your license(s).</p>	
<p><b>I have my Symantec License file (.sif). What do I do next?</b>            Go to: Admin tab &gt; Licenses &gt; Activate license.            Select 'I have a Symantec License file (.sif)' to activate your license(s).</p>	

License Details				
Product	Seats Used	Seats Available	Expired	Over Deployed
Symantec Endpoint Protection	55	69	0	0
Symantec Network Access Control	0	0	0	0

Client Details		
Client Type	Windows	Mac
Symantec Endpoint Protection	55	0
Symantec Network Access Control	0	0
Symantec Endpoint Protection with Symantec Network Access Control enabled	0	0

Domains	
Default	

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### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	22-09-2021 14:00:00
<b>Bid Opening Date/Time</b>	22-09-2021 14:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	30 (Days)
<b>Ministry/State Name</b>	Ministry Of Chemicals And Fertilizers
<b>Department Name</b>	Department Of Chemicals And Petrochemicals
<b>Organisation Name</b>	Hindustan Organic Chemicals Limited
<b>Office Name</b>	Ambalamugal,ernakulam
<b>Total Quantity</b>	1
<b>Item Category</b>	BOQ
<b>OEM Average Turnover (Last 3 Years)</b>	2 Lakh (s)
<b>MSE Exemption for Years Of Experience and Turnover</b>	Yes
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Past Performance,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Past Performance</b>	10 %
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	150000
<b>Evaluation Method</b>	Total value wise evaluation

**EMD Detail**

Required	No
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**ePBG Detail**

Required	No
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## Splitting

Bid splitting not applied.

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## BOQ ( 1 pieces )

Brand Type	Unbranded
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## Technical Specifications

<b>Specification Document</b>	<a href="#">View File</a>
<b>BOQ Document</b>	<a href="#">View File</a>

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

## Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Naseema A P	682302,HOCL AMBALAMUGAL ERNAKULAM	1	15

## Buyer Added Bid Specific Additional Terms and Conditions

1. Buyer uploaded ATC document [Click here to view the file.](#)

### Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**