HINDUSTAN ORGANIC CHEMICALS LTD
(A Government of India Enterprise)
AMBALAMUGAL, COCHIN – 682 032
Phone: (0484) 2720911, FAX No. (0484) 2720893

OPEN E- TENDER NOTICE

HOCL Invites Open e Bids under the two bid system for the following item.

Sl.No.	Description of item and Tender No.	Qty (Approx.)
1	Supply of Caustic Soda Lye Rayon Grade conforming to IS-252-1991(Revised IS-252-2013) with consistent concentration of 31 to 49 % HOCL tender ref : MAT/PUR/10722/19 NIC tender id: 2019_HOCL_482729_1	250MT(on 100% basis)

Tender documents may be downloaded from www.hoclkochi.com or www.eprocure.gov.in

Interested parties may please get registered with NIC e-procurement portal (URL: https://eprocure.gov.in/eprocure/app) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

EARNEST MONEY DEPOSIT (EMD):- **Rs.65, 000.00**

सादर *Regards,*
एस श्रीकुमार S. SREEKUMAR,
उप महा प्रबंधक (सामग्री)
DGM (MATERIALS),
हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
HINDUSTAN ORGANIC CHEMICALS LIMITED,
अंबलमुगल AMBALAMUGAL,
एरणाकुलम, कोची ERNAKULAM, KOCHI

MAT/PUR/10722/19 02.07.2019

M/s.

Dear Sir,

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites Open e tenders **for supply of 250 MT (100% basis) Caustic Soda Lye**. Detailed specification is given in the tender documents. Approximate requirement for six months shall be 250 MT on 100% basis.

Tender documents are uploaded in HOCL website www.hoclkochi.com and www.eprocure.gov.in

The details of the tender are as shown in **INDEX** enclosed

You may submit your offer on two bid system online before the due date and time specified.

Thanking you,

सादर Regards,
एस श्रीकुमार S. SREEKUMAR,
उप महा प्रबंधक (सामग्री)
DGM (MATERIALS),
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INDEX - TENDER NOTICE FOR CAUSTIC SODA LYE

1	General instructions to the bidders for e bid submission	Annexure-I
2	Specification of CAUSTIC SODA LYE	Annexure-II
3	Eligibility criteria for participating in the bid	Annexure-III
4	General Terms and conditions of the tender	Annexure-IV
5	Technical bid format	Annexure-V
6	Price bid format	Annexure-VI

ANNEXURE- I

GENERAL INSTRUCTIONS TO BIDDERS FOR E BID SUBMISSION

Please submit your e-bids under the two bid system conforming to the specifications and the terms and conditions attached as per instructions given below:-

1. HOCL has entered into an Agreement with nic for e procurement through their portal www.eprocure.gov.in. Quotations shall be submitted online on or before the due date and time of closing the tender. The Techno commercial bid containing the Technical specification of the Products and Proof of satisfactorily meeting the Eligibility Criteria and all commercial terms should be uploaded as per instructions given in Annexure. **EMD-Rs.65, 000/-**should be submitted by bank transfer as per details given in Annexure IV. EMD may also be submitted by way of Bank Guarantee from any scheduled banks. The Price bid should be submitted in price bid format given.

2. Techno commercial bid shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid .The date and time of opening of the price bids will be intimated to the technically qualified bidders after evaluation of the Technical bids via email alerts through the valid email confirmed.

3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."

4. The bids shall be neatly typed in English language with pages consecutively numbered and shall be signed on all pages by authorized persons. Bids shall be free from over writing and all corrections shall be duly attested by the bidder.

5. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.

6. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.

7. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.

8. Bids shall be valid for a minimum of 60 days from the due date for receipt and opening of the bids.

9. Specification of the Product: Specifications of Caustic soda lye shall be furnished along with the Technical Bid.

10. Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.

ANNEXURE-II

SPECIFICATION OF CAUSTIC SODA LYE

Caustic Soda Lye Rayon Grade conforming to IS-252-1991(Revised IS-252-2013) (Latest) With consistent concentration 31% to 49% NaOH basis.

Even though the concentration specified is min 31% to 49%, the supplier have to supply at a specified consistent concentration which may be 31% or 49%.

Test certificate of material to be furnished alongwith each load.

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ANNEXURE - III

Eligibility criteria for participating in the bid.

Offers of bidders who satisfy the following Eligibility Criteria only will be considered .

1. Only manufacturers or their authorised dealers having sound financial capability and who can supply the Caustic Soda Lye as per the specification enclosed should submit the offers.Vendors who have been blacklisted in the past by any PSU shall not submit the bids.

2. Vendors must have executed orders of minimum value of Rs.2.60 crores for similar items in the last 3 financial years.

3. Vendor should have executed at least one order of minimum value of Rs 65 lakhs for similar items in the last 3 financial years.

4. Vendor shall submit a solvency certificate of a scheduled bank worth minimum Rs.32.50 lakhs.

5. Vendors who are already registered with HOCL for the supply of Caustic soda lye are not required to furnish credentials against point no 2, 3 and 4.

Documentary evidence for all above parameters is to be furnished by the bidder with the technical bid.

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ANNEXURE-IV

GENERAL CONDITIONS OF TENDER MAT/PUR/10722/19

1. **VALIDITY OF OFFER :** Offer shall be valid for a minimum period of 60 days from the last date of submission stipulated for the tender**.** The tendered quantity is the requirement for SIX MONTHS and will have to be supplied as per the despatch schedule given by HOCL

2. **SUBMISSION OF BIDS :** Bids shall be uploaded as per the instructions given in Annexure I.

3. **EARNEST MONEY DEPOSIT (EMD) :** A refundable **EMD of Rs.65,000/-,** to be submitted along with the technical bid. EMD may be submitted in the form of Bank transfer through our banker M/s State Bank Of India, Ambalamedu Branch, A/c No:10342163665; IFS Code:SBIN0001108. Details of bank transfer should be indicated in your technical offer. EMD may also be submitted by way of Bank Guarantee from any scheduled banks .EMD of the successful tender may be adjusted against the security Deposit payable. EMD of unsuccessful bidder will be returned after finalization of the tender. EMD of a tenderer shall be forfeited if he withdraws or amends his tender or impairs or derogates from the tender in any respect within the validity period of the tender.

PSUs and Vendors registered with NSIC need not submit EMD, but have to submit valid NSIC registration/exemption certificate along with the Techno-commercial bid. In the event of order being finalised on vendor registered with NSIC, the vendor has to pay Security Deposit payable for the satisfactory performance of the contract.

4. **Security Deposit:** Successful bidder will have to pay a Security deposit of 5% of the order value towards satisfactory performance of the contract. SD has to be submitted by way of Bank Guarantee from a Scheduled bank within 21 days of placement of Order. SD will be forfeited in the event of any breach of contract by the supplier. SD will be refunded to the contractor within 60 days of completion of contract. PSU s are exempted from payment of Security Deposit.

5. **RIGHT TO REJECT A BID** : HOCL reserves the right to reject any bid due to reasons such as (a) Vendor not following above bidding procedures (b) Vendor not being technically acceptable to HOCL (c) Not enclosing EMD with the techno commercial bid or EMD paid being lesser than the stipulated amount (d) Vendor not agreeing with the general conditions of the tender. (e) Not enclosing any particular documents asked for (f) Any other valid reason.

Contd....2/-

6. **QUANTITY** : The quantity of **250 MT** is the tentative total quantity for supply during 6 months from the date of placement of purchase order. The actual quantity however may vary in the range+/-10% and no guarantee can be given for minimum quantity of monthly upliftment or total upliftment.

7. **SPLITTING OF PURCHASE ORDERS** : HOCL reserves the right to split the quantity of 250MT among two vendors in the ratio of 70:30 to ensure the continuity of supply. The splitting will be as follows. The lowest quoted vendor will be awarded 70% of the tender quantity and L2 will be awarded 30 % of quantity provided he matches the L1 rate. If L2 does not match the L1 rate, then L3 will be offered to match the L1 rate and so on. If no party matches the L1 rate, the full quantity will be ordered on L1 vendor. If an approved vendor who is supplying to HOCL Kochi for the first time becomes L1, then the splitting ratio will be 50:30:20 between the L1, L2 & L3 vendors on matching the L1 rate. The performance of the new vendor will be closely monitored for the first two months with regards to Quality of material supplied and adherence to delivery schedule given by HOC. If the performance is not found satisfactory, HOC may cancel the order and allot the quantity between the next 2 lowest vendors following 70:30 ratios.

8. **QUALITY** : CAUSTIC SODA LYE offered must confirm to the specifications given in the scope of tender, Annexure-II. Any bid received for LYE other than of above specification shall be rejected.

9. **PRICE** : The price quoted shall be for delivery at our factory at Ambalamugal, Ernakulam District, Kerala state. The price quoted by the vendor shall remain firm during the period of contract.

10. **PAYMENT TERMS** : Payment shall be released by HOCL within 30 days of receipt and acceptance of the material at HOCL site

11. **INSURANCE** : HOCL shall arrange the transit insurance for the materials.. However, the vendor shall promptly inform HOCL regarding despatches for arranging insurance.The transporter engaged shouldhave necessary public liability insurance coverage.

12. **SUPPLY SCHEDULE** : In the event of placement of purchase order on a vendor, HOCL shall be intimating the supply schedule 1 to 2 days in advance and vendor shall be bound to supply the lye as per the schedule.

13. **INSPECTION** : Weights and measures recorded at HOCL weighbridge will be treated as final. Sample of each consignment will be analysed at our laboratory & products meeting our approved specification only will be accepted.Payments will be released only for the accepted quantity as per the HOCL weighbridge and Lab analysis.

Contd.....3/-

14. **RIGHT TO PROCURE FROM ALTERNATIVE SOURCE** : In the event of non-supply by the vendor on whom purchase order is placed, HOCL reserves the right to procure caustic soda lye of same quality from an alternative source at the cost and risk of the Vendor.

15. **OPENING OF BIDS** : Techno commercial bids will be opened electronically at **2.00 pm on 25.07.2019** in presence of attending bidders. HOCL, after evaluation of the techno commercial bids, will subsequently inform all those technically acceptable vendors regarding the date and time of opening of the price bids.

16. **DISPUTES** : : In the event of a contract being executed, all cases of disputes between seller and buyer shall be settled through arbitration as per Indian arbitration and Conciliation act 1996 or any amendments from time to time. The decision of the arbitration shall be final and binding on both the parties.

17. **PURCHASE/PRICE PREFERANCE**: Purchase /Price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government Of India Directives**.** For availing this benefit, the bidder should make their claim in the Technical Bids itself and enclose necessary documentary evidence to prove their eligibility.

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ANNEXURE V

TENDER NO: MAT/PUR/10722/19 dated 02.07.2019

TECHNICAL BID FORMAT

Techno commercial Bid should contain the following details which must be uploaded in the nic portal in pdf format:

1. Your covering letter of the offer on your company letter head.
2. Required EMD bank transfer details.
3. Detailed Technical specification of the Caustic soda lye offered as per Annexure II
4. 4. Proof of satisfactorily meeting all the Eligibility criteria Conditions given in Annexure-III
5. Signed copy of the terms and conditions of the enquiry as given in Annexure-IV
6. Payment terms offered
7. Un priced price bid format

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ANNEXURE VI

TENDER NO: MAT/PUR/10722/19 dated 02.07.2019

PRICE BID FORMAT

Basic PRICE/MT : Rs..........................
(on 100% NaOH Basis)

GST (...........%) : Rs.........................

(Any other expenses) : Rs............................
(To be specified)

Freight Charges : Rs.............................

Total Landed cost/MT : Rs.................................

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SEAL: **SIGNATURE**

DATE: