

- 1) M/s. Brown Electrical Enterprises Kausalya Nagar, Deshabhimani road, Elamakkara Kochi 682026
- 2) M/s. ABB India Limited Plot no 79, Street no 17, MIDC Industrial area Satpur Nashik 422007 Maharashtra

( This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they will be evaluated and pre-qualified and shall be considered for similar future work )

To,

**REQUEST FOR QUOTATION**

**RFQ No.** :  
Collective RFQ No.: 2650/  
**Date** : 23.09.2019  
**Contact Person** : Prakash B Singadi  
**Due Date/Time** : 09.10.2019, 14:00:00 Hrs  
**Opening Date/Time** : 09.10.2019, 15:00:00 Hrs

**Date : 23.09.2019**

**SERVICES REQUIRED AT:**

M/s. Hindustan Organic Chemicals Limited,  
P. O. Ambalamugal, Kochi-682302,  
Kerala, India.

Dear Sirs,

**Subject: Servicing and testing of ABB make SF6 breakers -REFLOAOT**

1. Sealed quotations in duplicate are invited by **Hindustan Organic Chemicals Limited, Ambalamugal** for the works as detailed below. A set of tender documents is enclosed for submitting your quotation.

2. **Name of Work:** Servicing and testing of ABB make SF6 breakers. A brief description of the scope of work is given separately which is attached herewith.

3. **Last Date of Receipt of Quotations:** Tenders will be received at the office of General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal on or before **09.10.2019** up to **14:00:00 Hrs**. Bids received after the due date will not be considered.

4. **Earnest Money Deposit:** Nil.

5. **Cost of Tender Documents:** Nil.

6. **Submission of Quotations**

**6.1 Single Bid System**

Bidders shall submit their offer in one sealed envelope duly signed and to superscribe as given in 6.2. Envelope shall contain Earnest Money Deposit (if any, see Note No. 4 above) and shall sign on all pages of the offer, this RFQ and details asked for, including pre-qualification (if any) along with a forwarding letter containing all schemes with all

Page 1 of 7 Vendor Sign & Seal  
**HOCL GSTIN: 32AAACH2663P1ZG**

For Hindustan Organic Chemicals Limited  
**CIN: L99999MH1960GOIO11895**

technical details, supporting documents, drawings and technical & commercial deviations (if any), and price details duly signed and sealed on all pages.

**6.2** Sealed envelope shall be superscribed with Enquiry No. and Offer for Servicing and testing of ABB make SF6 breakers. **Due Date: 09.10.2019 up to 14:00:00 Hrs** and shall be submitted to **General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal, PIN - 682302, Ernakulam District, Kerala State, India** by post or deposited in the Tender Box kept in our Administrative Building. Bidders shall print their addresses on all envelopes. Late quotations will not be entertained.

**6.3** Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

#### **7. Rates**

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

#### **8. ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements**

Refer Annexure A, B and C attached.

#### **9. Engineer/Officer In-Charge:**

Mr. Hareesh Madhav A, DM (ELECT)

#### **10. Defect Liability Period**

As per GCC

#### **11. Payment Terms**

100% Payment after completion of work against invoice and test report.

#### **12. Validity of Offer**

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the **"Form of Rate List"** or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance.

#### **13. Security Deposit**

NIL

#### **14. Liquidated Damages**

NIL

#### **16. Period of Contract**

Period of contract shall be four months from date of issue of work order

#### **15. Scope of Supply**

MATERIALS

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a. Contractor's Scope

Nil.

Materials which are not supplied by HOCL shall be arranged by the contractor. Cost of the same will be paid extra at an actual.

b. HOCL's Scope

Material will be supplied by HOCL, and for materials, which is not supplied by HOCL, cost will be paid extra at an actual.

TOOLS AND TACKLES

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a. Contractor's Scope

All the required tools for carrying out the servicing and testing to be arranged by the contractor.

b. HOCL's Scope

Nil.

**17. Time of Completion**

Time of completion shall be four months from date of issue of work order

**18. Contract Preference**

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

**19. Other Terms & Conditions**

**19.1** The tenderers have to download the **GCC (General Conditions of Contract)** from our web site [www.hoclkochi.com](http://www.hoclkochi.com) and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

**19.2** In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

**19.3** In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

**19.4** Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

**19.5** For all future correspondences, please mention the Collective RFQ Number and RFQ Number.

**20.** The tender notice may be read in conjunction with the standard **General Conditions of Contract (available in [www.hoclkochi.com](http://www.hoclkochi.com))**, Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

**21.** Unless otherwise stated all clauses of General Conditions of Contract and special Conditions of Contract shall generally be applicable to this contract.

**Date, Time & Venue of Public Opening of Tender**

Date : 09.10.2019

Time : 15:00:00 Hrs

Venue: Tender Room in Training Centre of HOCL, Ambalamugal.

Thanking You,

Yours Faithfully,

For Hindustan Organic Chemicals Limited,

Prakash B Singadi

DGM ( E )

Attachments:-

1. Annexure ' A & B ' - ESI, PF, Labour Law Requirements.
2. Annexure ' C ' - Safety, Health and Environment (SHE) Conditions.
3. General Conditions of Contract.( can be downloaded from HOCL website )

## Scope of Work

### Performance health check-up

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1. Inspect for any physical damage or defects.
2. Check the mechanical ( ON/ OFF ) operation of breaker.
3. Checking the tightness of breaker critical settings, nuts and bolts.
4. Lubrication for the breaker mechanism and panels rack in / out mechanism wear and tear spare parts.
5. Checking electrical operation of panel.
6. Check of control plug arrangement and alignment.
7. Check smoothness and ease of operation ( both closing and opening ).
8. Check the complete rack-in and rack-out operation.
9. Operation counter condition.
10. Check proper alignment of the shutters.
11. Check all mechanical interlock.
12. Lubrication of spring charging mechanism.

### Routine Tests

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1. Contact resistance.
2. Insulation resistance test.
3. Time travel test.

### Report

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1. Breaker test report.



**Schedule of Rates**

Name of vendor:

GSTIN Regn. of vendor:.....

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figures / Words	Amount (INR)
1	<b>3000882</b> Servicing and testing of ABB make SF6 breaker type HPA12 /1240 C	NOS	7		
<b>Service Account Code(SAC) for 3000882 :.....</b> <b>Rate of Tax :.....</b>					
2	<b>3000883</b> Transportation charges for testing kits and conveyance for attending SF6 breaker servicing and testing work	AU	1		
<b>Service Account Code(SAC) for 3000883 :.....</b> <b>Rate of Tax :.....</b>					

All fields including Service Account Code and tax rate for all items to be filled by the vendor/contractor failing which your offer is liable to be rejected.

Total Amount Rs:

(In Words Rupees .....)

GSTIN Regn. of Vendor/Contractor: .....

Date :

Signature and Seal of the Contractor

----- Tear-Off Portion to be Pasted on the Envelope Containing Offer -----

**Offer For: Servicing and testing of ABB make SF6 breakers**

**From:**

RFQ No.  
Collective RFQ No. 2650

Due Date: 09.10.2019  
Due Time: 14:00:00 Hrs

To,  
General Manager (P & A),  
Hindustan Organic Chemicals Limited,  
P. O. Ambalamugal, Ernakulam - 682302,  
Kerala, India