

Party details for floating enquiry

1. INEL ELECTRONIC SYSTEMS., AQUATIC COMPLEX,, KARUNAKARA, NAMBAIR ROAD, Trichur, Kerala, India-680020

(This tender aims for already enlisted contractors for this work with H O C L Kochi U nit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they w ill be evaluated and pre-qualified and shall be considered for similar future work)

REQUEST FOR QUOTATION

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Service RFQ NO.	: 70000017 / ELE/PLANT/423
Tender Type	: Limited Tender Service
Due Date/Time	: 15-May-2020/14:00:00 hrs
Opening date/Time	: 15-May-2020/15:00:00 hrs
Contact Person	: Sujith P.M DM(E)
Date	: 21-4-2020

SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: AMC of APFC Panels 2020-21

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:AMC of APFC Panels 2020-21. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(P&A), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 15-May-2020/14:00:00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

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Goods and Service Tax (GST) :

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :

Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hockkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hockkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

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Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figure / Words	Amount (INR)
1	S3000216 QUARTERLY CHARGE TOWARDS AMC OF 2 NUMBERS 75 KVAR APFC PANEL	Numbers	4.00		
Service Account Code(SAC) for S3000216 :.....					
Rate of Tax %:					
2	S3000217 QUARTERLY CHARGE TOWARDS AMC OF 4 NUMBERS 125 KVAR APFC PANEL	Numbers	4.00		
Service Account Code(SAC) for S3000217 :.....					
Rate of Tax %:					
3	S3000218 QUARTERLY CHARGE TOWARDS AMC OF 2 NUMBERS 175KVAR APFC PANEL	Numbers	4.00		
Service Account Code(SAC) for S3000218 :.....					
Rate of Tax %:					
4	S3000219 QUARTERLY CHARGE TOWARDS AMC OF 2 NUMBERS 230 KVAR APFC PANEL	Numbers	4.00		
Service Account Code(SAC) for S3000219 :.....					
Rate of Tax %:					
5	S3000220 QUARTERLY CHARGE TOWARDS AMC OF 70 KVAR APFC PANEL IN TOWNSHIP	Numbers	4.00		
Service Account Code(SAC) for S3000220 :.....					
Rate of Tax %:					

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

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NOTES

1.SCOPE OF WORK:-

Four quarterly inspection and servicing of the APFC Panels have to be carried out

Break down call shall be attended within 24 hrs. after reporting.

Following regular checks are required.

1. Checking the operation & healthiness of the panel.
2. Checking the tightness of all terminations.
3. Checking of the contactors.
4. Checking of the capacitor banks.
5. Checking the functioning of relays.
6. All other relevant matters.

We are having 11 numbers of APFC Panels installed in Factory & Township areas.

Following are covered in the AMC.

1. 75 KVAR APFC Panel - 2 Nos
2. 125 KVAR APFC Panel - 4 Nos
3. 175 KVAR APFC Panel - 2 Nos
4. 230 KVAR APFC Panel - 2 Nos
5. 70 KVAR APFC Panel - 1 No

The following conditions shall be fulfilled in addition to the GCCs.

1. Performance report to be submitted quarterly.
2. Units are to be serviced quarterly.
3. The list of recommended spares along with the cost needed to repair the Unit is to be given to the Officer-in-Charge for taking necessary action.
4. Schedule of service shall be given to Officer-in-Charge in advance.

2.EARNEST MONEY DEPOSIT:-

Nil

3.ENGINEER/OFFICER IN CHARGE:-

Sujith P.M DM(E)

4.DEFECT LIABILITY PERIOD:-

As per GCC.

5.PAYMENT TERMS:-

Payment shall be made quarterly after the satisfactory completion of respective quarter and submission of reports.

6.SECURITY DEPOSIT:-

Nil.

7.LIQUIDATED DAMAGES:-

Nil

8.PERIOD OF CONTRACT:-

The period of the contract shall be one year from the date of issue of work order / LOI.

9.SCOPE OF SUPPLY:-

MATERIALS

Continued...

a. Contactor's Scope

All the necessary components/parts required for repairing the APFC panels have to be supplied. Payment will be made extra at an accrual rate by HOCL.

b. HOCL Scope

Nil. Payment will be made extra at an accrual rate by HOCL for the necessary components/parts supplied by the party for repairing the APFC panels.

TOOLS AND TACKLES

a. Contractor's Scope

All the required tools for carrying out the maintenance and repair to be arranged by the contractor.

b. HOCL Scope

Nil

10.TIME OF COMPLETION:-

The time of completion shall be one year from the date of issue of work order / LOI.

Thanking You,

Yours Faithfully,

FOR HINDUSTAN ORGANIC CHEMICALS LTD

**P.SELVENDRAN
GM(ELECTRICAL)**

Attachments: -

1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.
2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.
3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing
4. General Conditions of Contract. (can be downloaded from HOCL website)
5. Special Conditions of Contract

-----Tear off portion to be pasted on the Envelope containing Offer-----

Offer for AMC of APFC Panels 2020-21

From : _____

RFQ No. : 70000017

**Due Date :15-May-2020
Due Time : 14:00:00 hrs**

**To,
General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India**