HINDUSTAN ORGANIC CHEMICALS LTD (A Government of India Enterprise) AMBALAMUGAL, COCHIN - 682 032

Phone: (0484) 2720911, FAX No. (0484) 2720893

LIMITED E- TENDER NOTICE

HOCL Invites e Bids under the two bid system for the following item.

Sl.No.	Description of item and Tender No.	Qty (Approx.)
1	Supply of PLATE HEAT EXCHANGER ASSEMBLY	
	as per attached RFQ	As per attached RFQ
	No.6000021809/2537/32475	
	HOCL tender ref: MAT/PUR/32475/19	

Tender documents may be downloaded from www.hoclkochi.com or www.eprocure.gov.in

Approved vendors may please get registered with NIC e-procurement portal (URL: https://eprocure.gov.in/eprocure/app) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/extension before submitting the offers.

Earnest Money Deposit to be paid: Rs.3750/-

Soumya N K Manager Materials





आई एस ओ 9001-2008 & आई एस ओ 14001 यूनिट AN ISO 9001-2008 & ISO 14001 UNIT टेलीफोन (एरणाकलम) 2720911- 14, 2720844 - 45, 2721040 - 43.

फॉक्स : (0484) 2720893.

ईमेल : hoclchin@md2.vsnl.nef.in वेव : www.hoclkochi.com Phone (Emakulam) 2720911- 14, 2720844 - 45, 2721040 - 43.

Fax: (0484) 2720893.

e-mail: hockhin@md2,vsnl.net.in Web: www.hockochi.com

हिन्दुस्तान ऑर्गेनिक केमिकल्स लिमिटेड

(भारत सरकार का उद्यम)

HINDUSTAN ORGANIC CHEMICALS LIMITED

(A Govt. of India Enterprise)

अंदलम्गल : Ambalamugal - 682 302

एरणाकलम जिला : Ernakulam Dist. केरल : Kerala भारत : India

REQUEST FOR QUOTATION

RFQ No. 6000021809/2537/32475

RFQ DATE: 05.04.2019

DUE DATE/TIME : 29.04.2019/2.00 PM OPEN DATE/TIME : 30.04.2019/2.00 PM

HOCL GSTIN: 32AAACH2663P1ZG

Dear Sirs,

We shall be grateful to receive your quotation in duplicate for the supply of the under mentioned articles subject to our standard terms and conditions attached herewith. Quotations indicating price, terms of delivery, detailed specification, relevant drawings, pamphlet and literature wherever applicable shall reach us on or before the due date and time stipulated above. Kindly prvide your GSTIN, HSN Code of goods and rate of GST % for all Items.

SL.No.	Material Code &Description	Unit	Qty
1	48131337	Numbers	1
	PLATE HEAT EXCHANGER ASSEMBLY 28-E-004 CRUDE		
	FEED PRE HEATER PLANT (H202) AS PER THE		
	ATTACHED SPECIFICATION SHEET		

NOTE: 1.OFFER TO BE SUBMITTED IN TWO BID SYSTEM AS MENTIONED IN THE TENDER DOCUMENT.

- 2. EMD APPLICABLE IS Rs.3750/-
- 3. HYDRAULIC TEST CERTIFICATE & MATERIAL TEST CERTIFICATE & GAURANTEE CERTIFICATE TO BE PROVIDED ALONG WITH SUPPLY.
- 4. SUPPLIER HAS TO PROVIDE AS BUILT DRAWING AND DESIGN CALCULATION ALONGWITH SUPPLY

FOR HINDUSTAN ORGANIC CHEMICALS LTD.

SOUMYA N.K.
MANAGER (MATERIALS)

UHDE

Uhde India Limited

INDEX OF DOCUMENTS

FILE NO EQUIPMENT TON DESCRIPTION MANUFACTURER UNIT CONTRACT NO. PE-4 28 E004 CRUDE FEED PREHEATER VICARB THERMALTEK 28 (CONCENTRATION UNIT) 66-0052-700/HOC

S.NO.	DESCRIPTION	DOCUMENT NO.	REVISION
1	TECHNICAL SPECIFICATIONS	0052-PE-US-0010	1
2	GA DRAWING FOR 28 E004	N-1023-1	1
3	INSPECTION & TEST CERTIFICATES		
4	OPERATION & MAINTENANCE MANUAL		
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This sheet is a record of all revisions to the reference sheets listed in section 2. In case of revision, this record sheet will be re-issued together with the revised sheets. The revision is described in abbreviated form in section 1. However, the complete revision as shown on the reference sheets shall be considered as a firm and integral part of the specification.

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2. REFERENCE SHEETS

Page	Size	Description	Latest
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2.	A4	TECHNICAL SPECIFICATIONS	1
3	44	NOZZLE INDEX	1
4	A4	SKETCH FOR P. H.E	1
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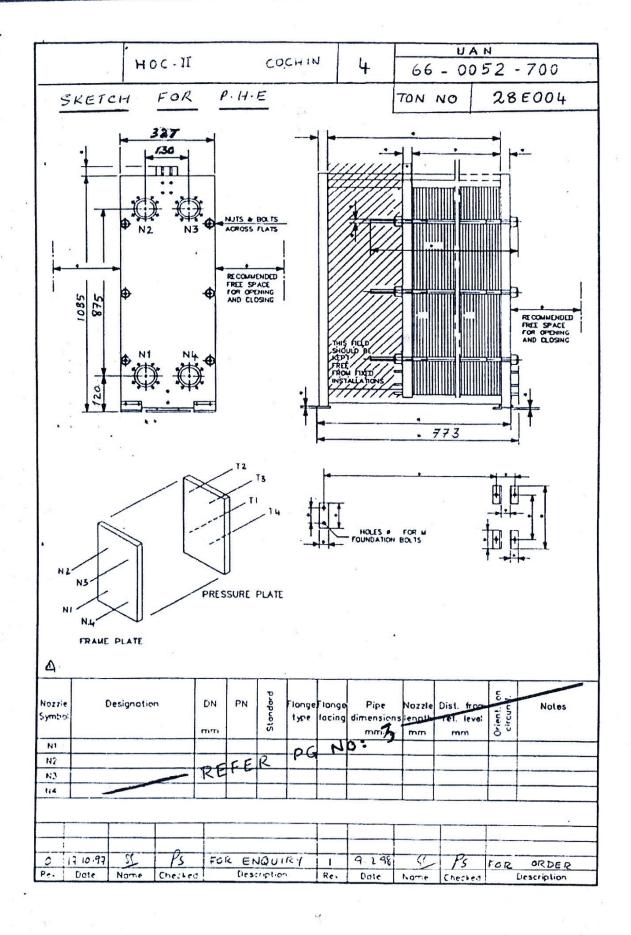
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I. Scope of Supply

- 1. Design and supply of plate heat exchangers as per UIL specification.
- 2. Performance testing at site
- 3. Documentation, inspection and testing as per UIL specification.
- 4. Spares for two years trouble-free operation. (GASKETS FOR 2 NOS CHANNE
- 5. Foundation bolts 1 set.
- 6. Commissioning spares

Note: - The spares are common for 28 EOO4 & 28 EOC5

II. Inspection

The following tests shall be carried out at the vendors' works in the presence of UIL representative.

- 1. Material identification and checking of material test certificates.
- 2. Checking of x-ray report.
- 3. DP test
- 4. Ultrasonic test
- Final hydrotest (PHE should not be dismantled after hydrotest)
- Dimensional checking.

Performance test shall be carried out at site.

III. Guarantee

Vendor shall guarantee the performance of the plate heat exchanger against all defects, including thermal rating, pressure drop and mechanical design for a period of 12 months from the date of commissioning or 18 months from the date of supply whichever is earlier. Should any defect in design, material, workmanship develop during the first year of operation, but not later than 18 months from the date of delivery, the supplier shall agree to make all necessary or desirable repairs or replacement of defective equipments free of charge.

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M/s.

Dear Sir,

Hindustan Organic Chemicals Ltd. is a Govt. of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites Limited e tenders for supply PLATE HEAT EXCHANGER ASSEMBLY as per attached RFQ& Specification provided two bid basis. Party has to submit earnest Money Deposit of Rs.3750/- alongwith technical bid. Please note that the material is required urgently. Kindly offer minimum delivery period.

Tender documents are uploaded in HOCL website www.hoclkochi.com and <a

The details of the tender are as shown in INDEX enclosed

You may submit your offer on two bid system online before the due date and time specified.

BID SUBMISSION CLOSING DATE: 29.04.2019 AT 2.00 PM

BID OPENING DATE: 30.04.2019 AT 2.00 PM

EMD: RS.3750/-

Thanking you,

Yours faithfully, For Hindustan Organic Chemicals Ltd.

Soumya N K Manager Materials

<u>INDEX - TENDER NOTICE FOR PLATE HEAT EXCHANGER ASSEMBLY</u>

1	General instructions to the bidders for e bid submission	Annexure-I
2	Instructions to Bidders for online Bid Submission	Annexure II
3	Eligibility criteria for participating in the bid	Annexure-III
4	General Terms and conditions of the tender	Annexure-IV
5	Commercial Terms format	Annexure-V

GENERAL INSTRUCTIONS TO BIDDERS FOR E BID SUBMISSION

Please submit your e-bids under the two bid system conforming to the specifications and the terms and conditions attached as per instructions given below:-

- HOCL has entered into an Agreement with nic for e procurement through their portal <u>www.eprocure.gov.in</u>. Quotations shall be submitted online on or before the due date and time of closing the tender. The Techno commercial bid containing the Technical specification of the Products and Proof of satisfactorily meeting the Eligibility Criteria and all commercial terms should be uploaded as per instructions given in Annexure. The Price bid should be submitted in the uploaded BOQ.
- 2. Techno commercial bid shall be opened electronically on specified date and time given in NIT. Bidders can witness the electronic opening of bid .The date and time of opening of the price bids will be intimated to the technically qualified bidders after evaluation of the Technical bids via email alerts through the valid email confirmed.
- 3. The bid shall contain as integral part of the same the following compliance statement: "We have read, understood and accepted the terms and conditions of purchase and related documents forming part of this enquiry and agree to supply the goods in compliance with the same."
- 4. The bids shall be neatly typed in English language with pages consecutively numbered and shall be signed on all pages by authorized persons. Bids shall be free from over writing and all corrections shall be duly attested by the bidder.
- 5. Bidders should carefully study the documents of this enquiry. All terms and conditions set out there in the enquiry shall be binding on the bidders unless conflicting with any terms and conditions expressly stated by HOCL while accepting any bid, in the event of such acceptance.
- 6. HOCL reserves the right, without assigning any reason whatsoever, to accept or reject any or all bids in part or in full or cancel this enquiry.
- 7. HOCL reserves the right to extend without giving any reason(s) the closing date/time of the enquiry.
- 8. Bids shall be valid for a minimum of 60 days from the due date for receipt and opening of the bids.
- 9. Specification of the Product: Specifications/catalogues/drawing of the product of shall be furnished along with the Technical Bid.
- 10. Purchase Preference to Central Public Sector Enterprises of Govt. Of India and MSMEs shall be as per Govt. of India policy in vogue.

Instructions for Online Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved

to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or 'Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.

- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ANNEXURE - III

Eligibility criteria for participating in the bid.

Offers of bidders who satisfy the following Eligibility Criteria only will be considered .

- 1 Only manufacturers or their authorised dealers having sound financial capability and who can supply heat exchange as per the specification enclosed should submit the offers. Vendors who have been blacklisted in the past by any PSU shall not submit the bids. If you are the authorized dealer of Manufacturer Authorization letter from the manufacturer to be enclosed
- 2. Vendor shall give design calculation and as built drawing along with supply. Also shall provide Hydraulic Test Certificate, Material Test Certificate & Guarantee certificate along with supply.
- 3. Party has to furnish EMD of Rs.3750/- by the way of DD/RTGS/BG alongwith technical bid. The offers without EMD shall not be considered evaluation. PSUS and Vendors registered under MSME are exempted from EMD. Vendors has to produce documentary evidence for exemption of EMD.
- 4. Vendor has to submit Security Deposit @5% of order value within 21 days from the date of receipt of purchase order if HOCL shall so desire. Vendors registered with NSIC are exempted from SD upto the monetary limit mentioned in the NSIC certificate.
- 5. vendor has to upload 3-4 purchase order copies executed by them for similar supply.

ANNEXURE-IV

GENERAL CONDITIONS OF TENDER MAT/PUR/32475/19

- **1.VALIDITY OF OFFER:** Offer shall be valid for a minimum period of 60 days from the last date of submission stipulated for the tender.
- **2. SUBMISSION OF BIDS**: Bids shall be uploaded on two bid system as per the instructions given in Annexure I.
- **3. PRICED BID SUBMISSION**: BOQ: Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- **4. Earnest Money Deposit**: A refundable **EMD of Rs. 3750/-** to be submitted along with the technical bid. EMD may be submitted in the form of Bank transfer through our banker M/s State Bank Of India, Ambalamedu Branch, A/c No:10342163665; IFS Code:SBIN0001108. Details of bank transfer should be indicated in your technical offer. EMD may also be submitted by way of Bank Guarantee from any scheduled banks.EMD of the successful tender may be adjusted against the security Deposit payable. EMD of unsuccessful bidder will be returned after finalization of the tender. EMD of a tenderer shall be forfeited if he withdraws or amends his tender or impairs or derogates from the tender in any respect within the validity period of the tender.

PSUs and Vendors registered under MSME need not submit EMD, but have to submit valid documentary proof to this effect (NSIC/UAM etc) along with the Technocommercial bid.

5. **Security Deposit:** Successful bidder will have to pay a **Security deposit of 5%** of the order value towards satisfactory performance of the contract if HOCL shall so desire. SD has to be submitted by way of Bank Guarantee from a Scheduled bank within 21 days of placement of Order. SD will be forfeited in the event of any breach of contract by the supplier. SD will be refunded to the contractor within 60 days of completion of contract. Vendors registered with NSIC are exempted form SD to the monetary limit mentioned in the certificate.

- 6. <u>SIGNING AND SEALING ON ALL PAGES OF BIDS</u>: The vendor shall sign and seal on all the pages of the bids uploaded, failing which bids are liable to be rejected
- **7.DISPUTES**: In the event of a contract being executed, all cases of disputes between seller and buyer shall be settled through arbitration as per Indian arbitration and Conciliation act 1996 or any amendments from time to time. The decision of the arbitration shall be final and binding on both the parties
- **8. RIGHT TO REJECT A BID**: HOCL reserves the right to reject any bid due to reasons such as (a) Vendor not following above bidding procedures (b) Vendor not being technically acceptable to HOCL (c) Vendor not agreeing with the general conditions of the tender. (e) Not enclosing any particular documents asked for (f) Any other valid reason.
- **9. PRICE**: Vendors to quote the prices on FOR destination basis.
- **10.**PAYMENT TERMS: Payment shall be released by HOCL within 30 days of receipt and acceptance of the material at HOCL site
- **11. INSURANCE**: HOCL shall arrange the transit insurance for the materials.. However, the vendor shall promptly inform HOCL regarding despatches for arranging insurance.
- **12. SUPPLY SCHEDULE:** Material shall be delivered at our site after inspection by the delivery date indicated in the Purchase Order .
- **13..**RIGHT TO PROCURE FROM ALTERNATIVE SOURCE: In the event of non-supply by the vendor on whom purchase order is placed, HOCL reserves the right to procure material of same quality from an alternative source at the cost and risk of the Vendor.
- **14.** OPENING OF BIDS: Techno commercial bids will be opened electronically at **2.00 pm on 30.04.2019**, after evaluation of the techno commercial bids, will subsequently inform all those technically acceptable vendors regarding the date and time of opening of the price bids.
- **15. PURCHASE/PRICE PREFERANCE:** Purchase /Price Preference or any other concessions applicable for SSI Units /PSUs will be as per latest Government Of India Directives. For availing this benefit, the bidder should make their claim in the Technical Bids itself and enclose necessary documentary evidence to prove their eligibility.

ANNEXURE V

COMMERCIAL TERM FORMAT

(To be printed on your letter head& uploaded)

(Please fill up the details mentioned below in your letter head and upload alongwith your bid) Name and Address of Organization: Phone & Fax No: GSTIN: e-mail id for correspondence: Contact Person Name and Mobile No: Are you registered under MSME: Yes/No, if yes please upload necessary documentary proof Payment Term offered. Terms of delivery offered: P&F if any Freight Charges if any: Validity of offer: Delivery period: Taxes Applicable: Certificates provided alongwith supply.

Signature and Stamp

Deviation in specification if any