



Bid Number/बोली क्रमांक (बिड संख्या)<sup>:</sup> GEM/2024/B/4536799 Dated/दिनांक : 25-01-2024

# Bid Document/ बिड दस्तावेज़

Document required from seller/विक्रेता से मांगे in ATC) *In case any bidder is seeking exemption from Experience	Bid Details/बिङ विवरण			
तारीख/समय  Bid Offer Validity (From End Date) विड पेशकश वैधता (बंद होने की तारीख से)  Ministry/State Name/मंत्रालय/राज्य का नाम  Department Name/विमाग का नाम  Department Of Chemicals And Petrochemicals  Organisation Name/संगठन का नाम  Hindustan Organic Chemicals Limited  Office Name/कार्यालय का नाम  Ambalamugal,ernakulam  Item Category/मद केटेगरी  Contract Period/अनुबंध अवधि  1 Year(s)  Minimum Average Annual Turnover of the bidder (For 3 Years) विडर का न्यूनतम औसत वर्षिक दर्नओवर (3 वर्षों का)  Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक आनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को सूट प्राप्त है  Startup Exemption for Turnover/टर्नओवर के लिए एमएसई को सूट प्राप्त है  Document required from seller/विक्रेता से मांगे  Document required from seller/विक्रेता से मांगे  Past Experience Criteria, Bidder Turnover, Certificate (Request in ATC)  Pln case any bidder is seeking exemption from Experience	Bid End Date/Time/बिड बंद होने की तारीख/समय	12-02-2024 14:00:00		
वैधत (बंद होने की तारीख से)  Ministry/State Name/मंत्रलय/राज्य का नाम  Department Name/विभाग का नाम  Department Of Chemicals And Petrochemicals  Organisation Name/संगठन का नाम  Hindustan Organic Chemicals Limited  Office Name/कार्यालय का नाम  Ambalamugal,ernakulam  Item Category/मद केटेगरी  Contract Period/अनुवंध अवधि  Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वर्षिक टर्नओवर (3 वर्षों का)  Years of Past Experience Required for same/similar service/ऽन्हीं/सागान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट पात है  Startup Exemption for Turnover/ टर्नओवर के लिए एमएसई को छूट पात है  Document required from seller/विक्रेता से मांगे  Document required from seller/विक्रेता से मांगे	3	12-02-2024 14:30:00		
Department Name/विभाग का नाम Department Of Chemicals And Petrochemicals Organisation Name/संगठन का नाम Hindustan Organic Chemicals Limited  Office Name/कार्यालय का नाम Ambalamugal,ernakulam  Item Category/मद केटेगरी Custom Bid for Services - Instrumentation work during Shutdown maintenance  I Year(s)  Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)  Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Document required from seller/विकेता से मांगे  Pagerience Criteria,Bidder Turnover,Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience*		90 (Days)		
Organisation Name/संगठन का नाम  Office Name/कार्यालय का नाम  Item Category/मद केटेगरी  Custom Bid for Services - Instrumentation work during Shutdown maintenance  Contract Period/अनुबंध अविध  1 Year(s)  Minimum Average Annual Turnover of the bidder (For 3 Years)/बिंडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)  Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/ टर्नओवर के लिए एमएसई को छूट प्राप्त है  Document required from seller/विकेता से मांगे  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience	Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Chemicals And Fertilizers		
Office Name/कार्यालय का नाम	Department Name/विभाग का नाम	Department Of Chemicals And Petrochemicals		
Item Category/मद केटेगरीCustom Bid for Services - Instrumentation work during Shutdown maintenanceContract Period/अनुबंध अविध1 Year(s)Minimum Average Annual Turnover of the bidder (For 3 Years) बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)24 Lakh (s)Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष5 Year (s)Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव हैYesMSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त हैYesStartup Exemption for Turnover/टर्नओवर के लिए स्टार्टअप को छूट प्राप्त हैYesDocument required from seller/विक्रेता से मांगेExperience Criteria,Bidder Turnover,Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience	Organisation Name/संगठन का नाम	Hindustan Organic Chemicals Limited		
Shutdown maintenance  Contract Period/अनुबंध अवधि  Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का ल्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)  Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है  Document required from seller/विकेता से मांगे  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience.	Office Name/कार्यालय का नाम	Ambalamugal,ernakulam		
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same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष  Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है  Document required from seller/विक्रेता से मांगे  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience	bidder (For 3 Years)/बिडर का न्यूनतम औसत	24 Lakh (s)		
required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है  MSE Exemption for Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है  Document required from seller/विक्रेता से मांगे  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience	same/similar service/उन्हीं/समान सेवाओं के लिए	5 Year (s)		
एमएसई को छूट प्राप्त है  Startup Exemption for Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है  Document required from seller/विक्रेता से मांगे  Yes  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience	required/इसी तरह की सेवाओं का पिछला आवश्यक	Yes		
लिए स्टार्टअप को छूट प्राप्त है  Experience Criteria, Bidder Turnover, Certificate (Request in ATC) *In case any bidder is seeking exemption from Experience		Yes		
Document required from seller/विक्रेता से मांगे in ATC) *In case any bidder is seeking exemption from Experience	-	Yes		
	Document required from seller/विक्रेता से मांगे गए दस्तावेज़	*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by		
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया No	Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No		

Bid Details/बिंड विवरण		
Type of Bid/बिंड का प्रकार Two Packet Bid		
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days	
Estimated Bid Value/अनुमानित बिड मूल्य	600000	
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation	
Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वितीय दस्तावेज ब्रेकअप आवश्यक है	Yes	

### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक		State Bank of India	
	EMD Amount/ईएमडी राशि	18000	

### ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

### Beneficiary/लाभार्थी :

AMBALAMUGAL

Ambalamugal,ernakulam, Department of Chemicals and Petrochemicals, Hindustan Organic Chemicals Limited, Ministry of Chemicals and Fertilizers (Hocl)

### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

### MII Compliance/एमआईआई अन्पालन

F	
MII Compliance/एमआईआई अनुपालन	Yes

### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता
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- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. 6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

- 7. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of Work: 1706187420.pdf

Service Level Agreement (SLA):1706187435.pdf

Payment Terms: 1706187439.pdf

**GEM Availability Report ( GAR):** <u>1706187451.pdf</u>

### Custom Bid For Services - Instrumentation Work During Shutdown Maintenance (1)

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification Values	
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Instrumentation work during Shutdown maintenance
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	T K Raju	682302,HINDUSTAN ORGANIC CHEMICALS LTD, AMBALAMUGAL ERNAKULAM	1	N/A

# Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Payment

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

### 2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

Hindustan Organic chemicals Limited payable at Ambalamugal

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 3. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Hindustan Organic Chemicals Limited

Account No.

3580607136

IFSC Code

CBIN0284515

**Bank Name** 

Central Bank of India,

Branch address

Tripunithura, Kerala

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of online transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 4. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### PERFORMANCE SECURITY

Performance security shall be 10% of total work order value of the contract. It shall be furnished within 21 days after notification of award and it shall be released after the defect liability period. Performance Security shall be furnished in the form of Account Payee Demand Draft/ Bank Guarantee issued from any Commercial Bank in India/ on online payment in an acceptable form.

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### 5. Service & Support

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

### 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

### 7. Buyer Added Bid Specific SLA

File Attachment Click here to view the file.

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.

- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्त</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action

in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---

# Scope of work

Annexure -1						
Sl N	۱o.	Description	Qty	Unit	Unit Rate	Amount in INR
1	1.	Removal, Calibration and fixing of DP transmitters, pressure transmitters, Absolute Pressure transmitters.	50	Nos.		
2	2.	Removal, cleaning, testing and fixing of control valves up to 3 inch line size.	25	Nos.		
3	3.	Removal, testing and fixing of control valves above 3 inch and up to 8 inch line size.	10	Nos.		
4	4.	Replacement of gasket, Thermowells 1*1/2"	50	Nos.		
F	5.	Gasket replacement of displacer type level transmitter with level chamber (Chemtrol, Dresser Masoneilan make). Flange sizes as below				
		0.5X150	3	Nos.		
		0.75X150	16	Nos.		
		1X150	9	Nos.		
		1X300	1	Nos.		
		1X600	4	Nos.		
		1.5X150	107	Nos.		
		1.5X300	15	Nos.		
		2X150	4	Nos.		
		2X300	4	Nos.		
		2.5X300	6	Nos.		
		3X300	20	Nos.		
		4X150	41	Nos.		
		4X300	5	Nos.		
		4X600	2	Nos.		
		6X150	7	Nos.		
		8X150	2	Nos.		
6	ó.	Gasket replacement of orifice plate flange size 1.5"x300	15	Nos.		
7	7.	Gasket replacement of orifice plate flange size 2"x300	5	Nos.		

### Instructions to the Contractors.

- a) Contractors may visit the site, with prior permission, before bid submission to evaluate the scope of work.
- b) The Contractor have to arrange manpower required for skilled and unskilled works, including site supervisor with the roles of Supervision of work, handling of materials and report submission.
- c) Contractors have to indicate separate rates for each item in their offer. Rate split up for each work has to be mentioned as in the annexure-1.
- d) All works are to be executed with appropriate work permits obtained/renewed from Instrumentation department, HOCL, on the day of execution of work.
- e) All the work has to be carried out in coordination with the Engineer- in charge of HOCL.
- f) Work status and reports have to be submitted item wise for all the works on daily basis prior to leaving the site.
- g) Submission of Calibration reports for transmitters.
- h) The work commencement dates will be intimated to the Contractor one day in advance. The commencement of each work will be decided on the availability of work permit from Process department.
- i) Contractor has to arrange the skilled, unskilled and supervisory staff to complete the on-going work the same day if necessary as per the instruction of the Engineer-in-charge.
- j) Quantity of items mentioned in the list may vary (decrease or increase) with respect to the process clearance/any other unforeseen situation & payments will be as per actual work done and rate shall remain same.
- k) SIGNING & STAMPING ON ALL PAGES OF BIDS: The Contractor shall sign and stamp on all the pages of the bids uploaded, failing which bids are liable to be rejected.
- l) Contractor shall ensure that a standby person is kept outside the man-way nozzle when the work is inside a confined space.
- m) The Contractor shall follow all clauses in Annexures ESI, Safety Regulations and General Conditions of Contract, Workmen Compensation, Personal Protective Equipments (PPE), Labour Laws, PF,Guidelines to contractors/suppliers for environmental protection & Confined Space Entry, Scaffolding Checklist, Scaffolding Manual & Scaffolding Parts & Erection Procedure (Tube & Clamp).
- n) Appropriate insurance shall be arranged by the contractor for the coverage of the liability to the people employed by them, arising out of any accident occurring during the execution of the work.
- o) HOC has every right to stop the work if the progress and quality of work is found unsatisfactory. The balance work will be carried out by HOC through another agency at the cost and risk of the first contractor.

### OTHER TERMS AND CONDITIONS

**GENERAL CONDITIONS OF CONTRACT (GCC) OF** HOCL: The General Conditions of Contract of the company is applicable to, and forms part of the contract. The General Conditions of Contract of HOCL is available in the office of The Chief General Manager (HR) of HOCL, Ambalamugal or can be downloaded from our Web site www.hoclkochi.com.

## **Earnest Money Deposit**

Rs.18000/-

Bank Details - Central Bank of India, Tripunithura

- A/c No. 3580607136
- IFSC CBIN0284515

Details of bank transfer should be indicated in your technical offer. Quotations not accompanied with EMD, are liable to be rejected.

## **Defect liability period**

Nil

### **Security Deposit**

5% of the total contract value.

### **Liquidated Damages**

Liquidated damages @ 0.5 percentages per week to a maximum of 5% of total contract value.

# Performance Security

Performance security shall be 10% of contract value. It shall be furnished within 21 days after notification of award and shall be released after the defect liability period. The above may be furnished in the form of Demand draft/ Bank Guarantee issued from any commercial bank in India/ online payment in any acceptable form.

### Period of contract

Period of the contract shall be ONE YEAR from the date of work order. Work shall be done on the date as per prior intimation by HOCL.

## Time of completion

The instrument work shall be completed as per HOCL maintenance shutdown schedule.

# **Terms of Payment**

Payment will be released after the completion of work and subsequent submission of invoice.

## **Bid validity**

Validity of offer shall be for minimum 90 days from the date of bid opening.

# **SCOPE OF SUPPLY**

- a) HOCL will provide necessary studs with nuts, gaskets required for instrument fixing.
- b) HOCL will provide the following special arrangements required for shifting and testing of instruments.
  - i) Hydraulic hand pumps for pressure testing,
  - ii) Trolley for shifting instruments.
- c) All other accessories, calibration instruments, tools and tackles, PPEs required for the job are to be arranged by the Contractor.

Payment terms: Payment will be released after the completion of work and subseque submission of invoice.	ent

#### ANNEXURE - A

#### ESI, PF, LABOUR LAW ETC. - REQUIREMENTS

#### 1. ESI As per the ESI Act 1948

The Contractor shall enroll all his men deployed for the work in the ESI scheme. Registration for all workmen under ESI scheme is also to be complied with.

#### 2. Safety Regulations and General Conditions of Contract

The Contractor should be strictly abide all the safety regulation of HOC specified in GCC. Contractor should obtain necessary safety work permit from authorised officer before starting the work every day, in every shift.

### 3. Workmen Compensation

It will be your responsibility to meet all claims for compensation under workmen's Compensation Act 1923. ESI or under any other law in respect of sickness, accidents injury or death suffered by workmen engaged by you for carrying out the work. It shall be the sole responsibility of the contractor to comply with Employee's State Insurance Act 1948. You will also be responsible and liable in respect of claims for damage to property or persons arising from or in the course of execution of the contract work undertaken by you. You hereby agree that you shall keep HOC fully indemnified in respect of claims under the Workmen Compensation Act and all other claims aforesaid and you shall not under any circumstances raise any dispute with regard to the same.

#### 4. Personal Protective Equipments (PPE)

You are requested to use personal protective equipment such as

- 1. Safety Helmet
- 2. Safety belts
- 3. Welder's Personal Protective equipment like goggles, gloves, shoes and face shield

As a measure to contain the spread of COVID-19, the following PPEs are essentially required to be provide to your workers:

- 1. Face Mask
- 2. Face Shield
- 3. Gloves

Also all your workers are to be subjected to temperature screening at Security, hand wash at the entrance, maintain physical distancing as far as possible.

You shall strictly instruct your workers not to spit in the public places and area of work.

It is the basic responsibility of the Contractor to provide all the safety gadgets (PPEs) as mentioned above to all their Supervisors/Workers.

And without these PPEs Contractor will not be allowed to carryout any job, which may please be noted.

#### 5. <u>Labour Laws & Provident Fund</u>

You are requested to possess:

- 1. A License from the Labour Dept. under Contract Labour (Regulation and Abolition) Act 1970.
- 2. A separate PF Code under the Employee PF Act 1952 and also furnish details of CPF Contribution payment made with the Regional PF Commissioner.

# अनुबंध " क"

# इएसआई,पीएफ श्रम कानून आदि - अपेक्षाएं

# 1.इएसआई अधिनियम 1948 के अनुसार इ एस आई

ठेकेदार काम के लिए तैनात अपने सभी कामगरों को इएसआई योजना के तहत नामित करेगा । इएसआइ योजना के अधीन सभी कामगारों केलिए पंजीकरण का अनुपालन किया जाना हैं॥

# 2.संविदा की सुरक्षा विनियम और सामान्य शर्ते

ठेकेदार संविदा के सामान्य शर्तों में निर्धारित एचओसी के सभी सुरक्षा विनियमों का संख्ती से पालन करेगा । ठेकेदार को प्रतिदिन प्रतिशिफ्ट में काम शुरू करने के पहले प्राधिकृत अधिकारी से आवश्यक सुरक्षा कार्य परमिट प्राप्त करना चाहिए ।

# 3. कामगार क्षतिपूर्ति

कर्मचारी क्षतिपूर्ति अधिनियम 1923 के तहत क्षतिपूर्ति के लिए सभी दावों का वहन करना आपका दायित्व होगा। कार्य करने के लिए आपके द्वारा तैनात कामगार बीमारी,दुर्घटना,चोट या मृत्यु से पीडित होने में इ एस आई या अन्य किसी नियम के अधीन दायित्व आपका रहेगा। कर्मचारी राज्य बीमा अधिनियम 1948 का अनुपालन करना ठेकेदार का पूर्ण दायित्व होगा। आपके द्वारा लिए गए संविदा कार्य के निष्पादन के दौरान होनेवाले संपित या व्यक्तियों के नुक्सान हेतु दावे केलिए आप उत्तरदायी और ज़िम्मेदार रहेगा। आप एतदद्वारा सहमत है कि आप कामगार क्षतिपूर्ति अधिनियम और उपर्युक्त अन्य सभी दावों के तहत एच ओ सी को पूर्ण रूप से मुक्त करेंगे और आप इस संबंध में किसी भी परिस्थित में कोई तर्क नहीं उठाएगा।

# 4.निजी सुरक्षा उपकरणें (पी पी इ )

आप से अनुरोध है कि निम्नलिखित निजी सुरक्षा उपकरणों का उपयोग करें

- 1.सेफ्टी हेलमेंट
- 2.सेफ्टी बेल्ट
- 3.वेलडरों की निजी सुरक्षा उपकरणें जैसे गोग्लस ,ग्लौस ,शूष्स एण्ड फेस शील्ड
- 4. गोग्लस और फेस शील्ड

यह ठेकेदार का मूल दायित्व है कि वे अपने सभी पर्यवेक्षकों/कामगारों को ऊपर कहे गए सभी सुरक्षा उपकरणें (पी पी ई ) प्रदान करें।

यह भी कृपया नोट करें कि इन सुरक्षा उपकरणों के बिना ठेकेदार को कोई काम करने की अनुमति नहीं दी जाएगी।

# 5.श्रम कानून एवं भविष्य निधि

आपसे अनुरोध है कि आपके साथ -

1.श्रम विभाग से संविदा श्रम (विनियम एवं उन्म्लन ) अधिनियम 1970 के तहत एक लाइसेंस। 2.कर्मचारी भविष्यनिधि अधिनियम 1952 के अधीन एक अलग पी एफ कोड हो और क्षेत्रीय भविष्य निधि आयुक्त के साथ किए गए सीपीएफ अंशदान के भुगतान संबंधी विवरण भी प्रस्तुत करें।

#### 6. Guidelines to Contractors/Suppliers for Environmental Protection

- Contractors/suppliers shall ensure that impact due to the environmental aspects of goods and services is minimum.
- Effluent generated during the activity is to be routed to effluent treatment plant as per the instructions given by the Engineer-in-Charge.
- Hazardous waste generated during the activity is to be disposed in accordance with Hazardous Waste (Management & Handling) Rules as per the instructions given by the Engineer-in-Charge.
- All other solid wastes are to be disposed as per the instructions given by the Engineer-in-Charge.
- Avoid leaks and spills to minimise the impact on environment. In the case of any leaks/spills immediately inform Engineer-in-Charge to take appropriate corrective action.
- If the item handled falls under hazardous category, please ensure that:
  - a. Product literature including MSDS/TREM Card etc. accompany the consignment.
  - b. Packing and labeling are in accordance with the requirement of Manufacture, Storage & Import of Hazardous Chemicals Rules.
- 7. HOCL Company premises is declared as "PLASTIC FREE ZONE". Hence, plastic carry bags or any plastic item having thickness less than 75 microns should not be used/brought inside the Company. Violation of the same by the contractor or his employees will be an offence as per Company Rule.

#### 8. <u>B. Confined Space Entry</u>

If entry into a confined space (like inside entry to columns, heat exchanger shells, vessels, filters, spheres, bullets, boilers etc.) is a part of the work, contractor should register the name and other details in the register kept for the purpose each time. All safety regulation has to be adhered and permit to be obtained before entering into a confined space. Also after coming out from the confined space, the worker/supervisor has to report to the Engineer-in-Charge each time without fail. Any deviation in this register will not be permitted in any case.

# 6 पर्यावरण संरक्षण के लिए ठेकेदारों/आपूर्तिकर्ताओं को दिशा - निर्देश :

- \*.ठेकेदार/आपूर्तिकर्ता यह सुनिश्चित करें कि सामग्रियों और सेवाओं की वजह से पर्यावरण पहलुओं पर प्रभाव न्यूनतम हो |
- \* इस गतिविधि के दौरान सृजित एफ्लुवेन्ट को इंजीनियर प्रभावी द्वारा दिए गए अनुदेशों के अनुसार एफ्लुवेन्ट ट्रीटमेंट प्लांट से छोड दें।
- \* इस गतिविधि के दौरान सृजित जोखिम अवशिष्ट निपटान को प्रभारी इंजीनियर द्वारा दिए गए अनुदेशों के अनुसार जोखिम अवशिष्ट (प्रबंधन एवं उपयोग) नियमानुसार करना है ।
- \*अन्य सभी ठोस अवशिष्टों को प्रभारी इंजीनियर द्वारा दिए गएअनुदेशों के अनुसार निपटाना है ।
- \* पर्यावरण पर प्रभाव कम करने के लिए लीक एवं स्पिल से बचे | यदि कोई लीक / स्पिल हो तो सुधार कार्य करने के लिए प्रभारी इंजीनियर को तत्काल सूचित करें |
- \* यदि उपयोगित मद जोखिम वर्ग में आता है तो यह सुनिश्चित करें कि :-क) एम एस डी एस / ट्रेम कार्ड आदि सहित उत्पाद संबंधी विवरण सामग्री के साथ होना चाहिए | ख़) जोखिम रसायन नियमावली के निर्माण, भंडार एवं निर्यात की अपेक्षा के अनुसार पैकिंग और लेबलिंग होना चाहिए |

### 7.सीमित क्षेत्र प्रवेश

यदि काम के संबंध में सीमित क्षेत्र (जैसे कॉलम्स,हीट एक्सचेइनचर शेलस,वेसलस,फिल्टर्स,स्पीर्यस, बुलेटस,बोइलर आदि ) में प्रवेश करना है तो ठेकेदार को इस उद्देश्य के लिए रखे गए रजिस्टर पर नाम और अन्य विवरण प्रत्येक समय दर्ज करना चाहिए |सीमित क्षेत्र में प्रवेश करने के पहले सभी सुरक्षा विनिमयों का पालन करना है और परमिट प्राप्त करना है | सीमित क्षेत्र से बाहर आते समय कामगार/ पर्यवेक्षक को प्रत्येक समय प्रभारी इंजिनीयर को अवश्य रिपोर्ट करना है | किसी भी मामले में इस रजिस्टर से किसी प्रकार की विचलन की अनुमति नहीं दी जाएगी |

#### **ANNEXURE - B**

#### **LABOUR LAWS - CHECK LIST**

### 1. Contract Labour (Regulation & Abolition) Act – 1970

Contractor should possess Labor License if he engages more than 19 workers at a time for a particular job.

#### 2. ESI Act 1948

A worker whose wages (excluding Overtime Wage) does not exceed ₹21,000/- per month will be covered under the Act. Please note that workers can be allowed to work inside the Factory Premises / Township only after completing the following procedures:

- a. Those labourers already registered under ESI should submit their ESI card along with a copy.
- b. For new cases, the following documents are to be produced for registering under the Act:
  - 1. Registration form duly filled in by the worker concerned.
  - 2. Proof of identity Address and Age (SSLC / Birth Certificate / Driving License / Passport, etc.)
  - 3. Family photograph 2 Nos.
- c. For those workers whose wages is claimed to be more than ₹21,000/- per month should produce the following documents:
  - 1. An undertaking from his employer that his wage is more than ₹21,000/- per month and he is not required to be covered under ESI Act is to be submitted.
  - 2. A copy of the Personal Accident Policy showing that the worker is covered under the policy.

### 3. The EPF & MP Act – 1952

- a. The concerned worker has to file nomination form
- b. If already covered under the Act and Scheme, the related document to be submitted.

### 4. Interstate Migrant Workmen (Regulation of Employment and Conditions of Service) Act 1979

The contractor should possess License under this Act, if he engages 05 or more interstate migrant workmen on any day.

# अनुबंध - 'ख '

विषय: श्रम कानून — जॉच सूची

# 1. संविदा श्रम (विनियम और उन्मूलन ) अधिनियम -1970

प्रत्येक काम के लिए एक ही समय 19 से अधिक मज़दूरों को लगाते समय ठेकेदार को श्रम लाइसेंस प्राप्त करना चाहिए |

# 2.कर्मचारी राज्य बीमा अधिनियम 1948

कामगार जिनका वेतन(समयोपिर भत्ता छोडकर) प्रतिमाह 21000/-से अधिक न हो, इस अधिनियम के तहत आता है | कृपया ध्यान दें कि निम्नलिखित कार्यकलाप पूरा करने के बाद हैं। फैक्टरी परिसर/टाऊनिशप में कामगरों को काम करने की अनुमित दिया जाएगा |

- क) इ एस आई के अधीन पहले ही पंजीकृत मज़दूरों को इ एस आई कार्ड और उसकी एक प्रति प्रस्तुत करना चाहिए।
- ख) नए मामले में, इस अधिनियम के अधीन पंजीकृत करने केलिए निम्नलिखित दस्तावेजें प्रस्तुत करना चाहिए |
- 1.संबंधित कामगार द्वारा यथाविधि भरे हुए पंजीकृत प्रपत्र ।
- 2.पहचान के लिए प्रमाण -पता एवं आयु (एस एस एल सी,जन्म प्रमाण पत्र ,ड्राइविंग लाइसेंस,पासपोर्ट आदि |
- 3.परिवार के दो फोटो -
- ग) ऐसे कामगार जिनका वेतन प्रतिमाह 21000/-से अधिक दावा दे रहे हैं, निम्नलिखित दस्तावेज़ें प्रस्तुत करनी चाहिए |
- 1.उनके नियोक्ता से यह वचनबंध प्रस्तुत करना है कि प्रतिमाह उनका वेतन रू. 21000/-से अधिक है और उन्हें इ एस आई अधिनयम के तहत शामिल करने की आवश्यकता नहीं है |
- 2. निजी दुर्घटना पॉलसी की एक प्रति इसमें यह दर्शाता हैं कि कामगार इस पॉलिसी कि सुरक्षा हैं।

# 3. इ पी एफ और एम पी अधिनियम 1952

- क) संबंधित कामगर को नामांकन प्रपत्र फाईल करना है ।
- ख).यदि प्रस्तुत अधिनियम और योजना के तहत पहले ही नामित हो,तो सबंधित दस्तावेज प्रस्तुत करें |

# 4.अन्तर राज्य प्रवासी कामगार (रोजगार और सेवा शर्तों के विनियम) अधिनियम 1979

यदि ठेकेदार किसी भी दिन 05 या उससे अधिक अन्तर राज्य प्रवासी कामगार को काम के लिए लगाते हो तब उन्हे प्रस्तुत अधिनियम के तहत लाइसेंस प्राप्त करना चाहिए |

#### **ANNEXURE - C**

#### **SAFETY, HEALTH & ENVIRONMENT (SHE) CONDITIONS**

The following Safety, Health and Environment conditions shall apply to the Contractor those who are working at HOCL, Ambalamugal.

- Shall ensure the availability and suitability of qualified and experienced personnel at the site for effective and efficient SHE management.
- Shall ensure that the equipment, materials, consumables are in conformity with the requirements.
- Shall ensure that all equipments/scaffolding used are having adequate stability.
- Shall ensure that appropriate and adequate PPEs are provided and worn by the personnel involved.
- Shall ensure that safety signs are posted as appropriate to the activity/hazard as required.
- Shall ensure the removal of material from site, which do not conform to the requirements.
- Shall ensure no adverse impact on environment due to activities.
- Shall maintain proper close supervision over their employee's activities.
- Shall identify the hazards related to their nature of work being executed and develop methods to eliminate/control those hazards where required to prevent any unwanted incidents/accident.
- Shall educate/train the workers throughout the work and improve their SHE awareness.
- Shall ensure adequate hygiene, (i.e. cleanliness, environment free from dust and fume, proper lighting and drinking water to all worker employed by the contractor).
- Shall ensure regular controls are in place for the following by doing regular checks/inspections but not limited to the following:
  - Vehicles & equipments
  - Tools, equipments, lifting appliances
  - Safety equipments
  - Fire protection
- Shall at his own expenses from time to time and whenever required clear away and remove all rubbish/scrap/unwanted materials from its work area to designated area.
- Shall report all incidents/accidents occurring if any connected with the job. The Contractor shall prepare and submit an incident/accident report to OWNER's Safety Department.

# सुरक्षा, स्वास्थ्य एवं पर्यावरण (एस एच ई) की शर्तें

एच ओ सी एल, अंबलमुगल में काम करने वाले ठेकेदारों के लिए निम्नलिखित सुरक्षा, स्वास्थ्य एवं पर्यावरण शर्तें लागू होंगे ।

- 1. सुरक्षा, स्वास्थ्य एवं पर्यावरण के प्रभावी एवं दक्ष प्रबंधन के लिए कार्यस्थल में योग्य एवं अनुभवी व्यक्तियों की उपलब्धता एवं उपयुक्तता सुनिश्चित करेंगे ।
- 2. आवश्यकताओं के अन्रूप उपकरण, सामग्री और उपभोज्य स्निश्चित करेंगे।
- 3. उपयोग किए जाने वाले सभी उपकरण / पाड़ की सामग्रियों को पर्याप्त मजबूती / टिकाऊपन सुनिश्चित करेंगे।
- 4. यह सुनिश्चित करेंगे कि उचित एवं पर्याप्त पी पी ई प्रदान किए जाएंगे और संबंधित व्यक्तियों द्वारा पहने जाएंगे।
- 5. आवश्यकतानुसार कार्यकलाप/ जोखिम के उपयुक्त सुरक्षा चिहनों को लगाना सुनिश्चित करेंगे।
- 6. कार्यस्थल से ऐसे सामग्री जो आवश्यकता के अनुरूप नहीं हो,को हटाया जाना सुनिश्चित करेंगे ।
- 7. यह सुनिश्चित करेंगे कि कार्यकलाप के कारण पर्यावरण में कोई प्रतिकूल प्रभाव न हो।
- 8. अपने कर्मचारियों की गतिविधियों पर उचित एवं सूक्ष्म पर्यवेक्षण स्निश्चित करेंगे।
- 9. कार्यान्वित किए जा रहे कार्य की प्रकृति संबंधी दुर्घटनाओं का पहचान करेंगे और जहां अपेक्षित हो किसी प्रकार की घटनाओं / दुर्घटनाओं को रोकने केलिए ऐसी दुर्घटनाओं को दूर करने / नियंत्रित करने के उपाय विकसित करेंगे।
- 10. कर्मचारियों को कार्य के दौरान पर शिक्षित / प्रशिक्षित करना सुनिश्चित करेंगे और उनके एस एच ई जागरूकता में सुधार लाना भी सुनिश्चित करेंगे।
- 11. पर्याप्त स्वास्थ्य की व्यवस्था सुनिश्चित करेंगे ( यानि सफाई, धूल एवं धूआं मुक्त पर्यावरण, उचित प्रकाश की व्यवस्था और ठेकेदार द्वारा काम केलिए नियुक्त सभी कर्मचारियों को पेय जल)
- 12. नियमित जांच / निरीक्षण करके निम्नलिखित केलिए नियमित नियंत्रण सुनिश्चित करेंगे लेकिन केवल निम्नलिखित केलिए सीमित नहीं करेंगे।
  - \* वाहनें एवं उपकरणें
  - \* टूल्स, उपकरण,लिफ्टिंग उपकरणें
  - \* सुरक्षा उपकरणें
  - \* आग संरक्षण
- 13. समय समय पर और जब कभी आवश्यक हो, अपने व्यय पर कार्य स्थल से निर्दिष्ट क्षेत्र की ओर सभी कूडे/ रद्दी/अन्पयोगी सामग्रियाँ निकाल देंगे और हटा देंगे।
- 14. प्रदत्त कार्य के संबंध में घटित होनेवाली सभी घटनाओं / दुर्घटनाओं यदि कोई हो तो, रिपोर्ट करेंगे । ठेकदार घटना / दुर्घटना रिपोर्ट तैयार करके मालिक (औंनेर्स) सेफ्टी विभाग में प्रस्तुत करेंगे। ।

### ANNEXURE - D

### PROFORMA OF DECLARATION OF BLACK LISTING/HOLIDAY LISTING

# In the case of a Proprietary Concern:

I hereby declare that neither I in r	ny personal name or in the name of my Proprietary concern M/s. which is submitting neither the
involved as a Managing Partner have	her concern in which I am proprietor nor any partnership firm in which I am been placed on black list or holiday list declared by any Government Public administrative ministries, except as indicated below:
(Here give particulars of blacklisting or	holiday listing, and in absence there of state "NIL")
In the case of a Partnership Firm:	
nor any partner involved in the man- managing partner of any firm or co	M/s, submitting the accompanying Bid/Tender agement of the said firm either in his individual capacity or as proprietor or ncern have or has been placed on blacklist or holiday list declared by any CPSU) or any of the administrative ministries, except as indicated below:
(Here give particulars of blacklisting or	holiday listing, and in absence there of state "NIL")
In the case of Company:	
•	peen placed on any holiday list or black list declared by any Government Pubic administrative ministries, except as indicated below:
(Here give particulars of blacklisting or	holiday listing, and in absence there of state "NIL")
	n is found to be false in any particular, Hindustan Organic Chemicals Limited or the right to reject my/our bid, and if the bid has resulted in a contract, the
PLACE:	
DATE:	SIGNATURE OF THE BIDDER

# <u>अनुबंध डी</u> काली सूची/अवकाश सूची की घोषणा संबंधी पत्र

# स्वामित्व प्रतिष्ठान के संबंध में :-

मैं एतद्वारा घोषणा करता/ करती हूँ कि न तो मैं अपने नाम पर या मेरे स्वामित्व
प्रतिष्ठान सर्वश्री के नाम पर जिसने संलग्न बोली /निविदा प्रस्तुत न कर रहे
है या मेरे स्वामित्व में या किसी अन्य साझेदार कंपनी जिसमें में प्रबंध भागीदार के रूप
में हो, वे नीचे सूचित को छोडकर किसी केंद्रीय सरकारी सार्वजनिक कंपनी (सीपीएसयू)
या किसी प्रशासनिक मंत्रालय द्वारा घोषित काली सूची या अवकाश सूची में न पडे है
(यहाँ काली सूची या अवकाश सूची का विवरण दें , और उसके अभाव में शून्य सूचित
करें)

# साझेदार कंपनी के संबंध में

हम एतद्वारा घोषित करते /करती हैं कि न तो हम, सर्वश्री ............. ने प्रस्तुत बोली/निविदा प्रस्तुत करता है या कंपनी से शामिल किसी भागीदार न उनके वैयक्तिक क्षमता या स्वामित्व के रूप में या किसी कंपनी/ कारोबार के प्रबंधन भागीदार के रूप में नीचे सूचित को छोड़कर किसी केंद्रीय सरकारी सार्वजनिक कंपनी (सीपीएसयू) या किसी प्रशासनिक मंत्रालय द्वारा घोषित काली सूची या अवकाश सूची में न पड़े है | (यहाँ काली सूची या अवकाश सूची का विवरण दें, और उसके अभाव में शून्य सूचित करें)

### कंपनी के संबंध में

हम एतद्वारा घोषित करते/ करती हैं कि हमें नीचे सूचित को छोडकर किसी केंद्रीय सरकारी सार्वजनिक कंपनी (सीपीएसयू) या किसी प्रशासनिक मंत्रालय द्वारा घोषित काली सूची या अवकाश सूची में न पड़े हैं |

(यहाँ काली सूची या अवकाश सूची का विवरण दें , और उसके अभाव में शून्य सूचित करें)

यह समझता हूँ कि यदि इस घोषणा के किसी भी विवरण गलत हो जाने पर हिंदुस्तान ओर्गेनिक केमिकल्स लिमिटेड या इसके प्रशासनिक मंत्रालय को मेरा/हमारा बोली अस्वीकार करने का अधिकार है और यदि बोली ठेके के रूप में हो जाने पर , प्रस्तुत ठेका समाप्त करने का अधिकार है |

स्थान:	बोलीदाता का हस्ताक्षर :
तिथि:	

# <u>ANNEXURE - E</u>

ANNEXURE TO BID AGAINST TENDER No:
------------------------------------

# (KINDLY FILL THIS SHEET AND SUBMIT IN -COMMERCIAL/TECHNICAL BID)

Name	of Bidder:	
Sr. No.	Commercial Clauses	Bidder Confirmation (Please put V in front of your confirmation)
1	Whether bidder (a proprietary concern, Partnership Firm, Company) is currently on holiday list/black list/de-listed or has been put on holiday/blacklisted/de-listed at any PSU/govt. Organization.  If so, give details.	<ul><li>☐ Yes, We are on holiday</li><li>☐ List/Black List/De-List</li><li>☐ No</li></ul>
2 i	Whether the party is registered under Micro/Small/Medium Enterprises act 2006 (Please furnish the proof)	□ Micro □ Medium □ Small □ No
ii	Status of MSE Bidder	<ul><li>Manufacturer</li><li>Services</li><li>Not Applicable</li></ul>
iii	Whether MSE bidder is offering product manufactured by him/her	<ul><li>□ Yes</li><li>□ No</li></ul>
3 i	All MSE bidders shall register / declare their UAM Number on CPP Portal and copy of this registration / declaration shall be attached with the offer; failing which such bidders will not be able to enjoy benefits as per PP Policy for MSME order, 2012.  SSI/MSME/NSIC/UAM /DIC registration certificate	□ Mention UAM Number  □ Not Applicable
ii	Submitted valid document against clause no 3 (i)	<ul><li>□ Submitted</li><li>□ Not Applicable</li></ul>
4 i	Whether the proprietor of "MSME" enterprise is from SC/ST category (Please attach caste certificate issued by competent authority)	□ Yes □ No
ii	Whether the proprietor of "MSME" enterprise is woman (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies)	□ Yes □ No
iii	Submitted certificate against clause no 4 (ii)	<ul><li>Submitted</li><li>Not Applicable</li></ul>
5	AGREED TO ALL TERMS AND CONDITIONS OF ENQUIRY: It is hereby stated that the quotation/offer submitted is in full compliance with the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry. Non-acceptance or deviation to HOCL's standard terms and conditions mentioned in enquiry documents may lead to rejection of offer, no correspondence shall be done for clarifications	<ul><li>□ Agreed</li><li>□ Not Agreed</li></ul>
DATE:		N AND STAMP OF BIDDER

# **ANNEXURE – H**

# **BID SECURITY DECLARATION**

ANNE	KURE	то	BE	SUBMITTED	ALONG	WITH	THE	BID	AGAINST	TENDER
No										
I/We	•••••		••••••						hereby decl	are that:
1.		not re		he tender with	in the stip	ulated pe	riod/ va	alidity p	eriod OR ind	crease the
2.	l will	comm	ence tł	ne work on intii	mating to s	tart the w	ork/ on	receipt	of Letter of	Indent.
3.				w or amend th		-	or dero	gate fro	om the ten	der in any
4.	I will t	furnish	the re	quired perform	iance secur	ity within	the spe	ecified p	eriod.	
NAME	AND A	ADDRE	SS OF	THE BIDDER						
PLACE	:									
DATE:										
						SIGNA.	TURF AI	IAT2 ON	MP OF THE I	RIDDER

#### Annexure - R

# Declaration of Compliance of Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017

This declaration must form part of all tenders & it contains general information and serves as a declaration form for all bidders. (Before completing this declaration, bidders must study the General Conditions, Definitions, Govt Directives applicable in respect of Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017& prescribed tender conditions).

### **DECLARATION BY AUTHORISED SIGNATORY OF THE FIRM**

I, tł	ne undersig	ned,				(full names)	, do hereby d	eclare,
in 	my	capacity				(name of bidde		M/s
1. 2.	I have rea of Restrict on procur	d the Order (P tions under Ru	ublic Proc le 144 (xi) bidder of	of the Genera	2 & 3) dtd 23 I Financial Rul	edge. Jul 2020 & 24 Jul les (GFRs), 2017 r nd border with Ind	egarding restr	ictions
3.	l certify bidder en applicable M/S contractor applicable fulfills all	that M/s tity) is not fro e), has been r if any) is not e), has been re requirements	m such a register from such gistered v	country or, is ed with the	from such a Competent is from such a etent Authorit	country (strike country (strike country) (name country (strike country) (s	out whichever urther certify ie of the out whichever y that this SU	is not that sub- is not PPLIER
4.	I understa	and that the su be false, this	bmission  would be per Clause	of incorrect da a ground for e 12 of the Pul	ata and / or if immediate te	certificate / decla (name of rmination and fu Restrictions under	bidder ent orther legal ac	ity) is tion in
AU <sup>-</sup>	THORISED S	IGNATURE:						
DA	ГЕ:							
Sea	l / Stamp of	f Bidder						

यदि हिन्दी और अंग्रेज़ी पाठ में भिन्नता हो तो, अंग्रेज़ी पाठ प्रबल होगा।

In case of variation between Hindi and English version, English version will prevail

	Annexure -1				
St No	Description	Qty	Unit	Unit Rate	Amount in INR
1.	Removal, Calibration and fixing of DP transmitters, pressure transmitters, Absolute Pressure transmitters.	50	Nos.		
2.	Removal, cleaning, testing and fixing of control valves up to 3 inch line size.	25	Nos.		
3.	Removal, testing and fixing of control valves above 3 inch and up to 8 inch line size.	10	Nos.		
4.	1*1/2"	50	Nos.		
5.	Gasket replacement of displacer type level transmitter with level chamber (Chemtrol, Dresser Masoneilan make). Flange sizes as below				
	0.5X150	3	Nos.		
	0.75X150	16	Nos.		
	1X150	9	Nos.		
	1X300	1	Nos.		
	1X600	4	Nos.		
	1.5X150	107	Nos.		
	1.5X300	15	Nos.		
	2X150	4	Nos.		
	2X300	4	Nos.		
	2.5X300	6	Nos.		
	3X300	20	Nos.		
	4X150	41	Nos.		
	4X300	5	Nos.		
	4X600	2	Nos.		
	6X150	7	Nos.		
	8X150	2	Nos.		
6.	flange size 1.5"x300	15	Nos.		
7.	Gasket replacement of orifice plate flange size 2"x300	5	Nos.		