

REQUEST FOR QUOTATION

**HOCL
AMBALAMUGAL
, Kerala
India-682302
Vendor Code : 1003142**

**Service RFQ NO. : 70000224
Tender Type : Limited Tender Service
Due Date/Time : 6-Sep-23/14:00:00 hrs
Opening date/Time : 6-Sep-23/15:00:00 hrs
Contact Person :
Date : 28-8-2023**

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this type of work may submit their credentials so that they will be evaluated and pre-qualified and shall be considered for similar future work).

SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: MODIFICATION OF WEIGH BRIDGE OPERATORS CABIN

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:MODIFICATION OF WEIGH BRIDGE OPERATORS CABIN. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(HR), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 6-Sep-23/14:00:00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

**Goods and Service Tax (GST) :
Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.**

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Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :
Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hoclkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hoclkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figure / Words	Amount (INR)
1	S4000504 Painting to outside walls with premium quality acrylic emulsion exterior paints(Excel, Apex,.etc) of approved quality and shade two coats over a coat of cement primer, including washing and cleaning the surface etc complete at all heights	SqMtr	100.00		
Service Account Code(SAC) for S4000504 :					
Rate of Tax %:					
2	S4001265 Painting to ceiling with ready mixed plastic emulsion paint (Ace, nippon) one coat over a coat of cement primer including washing and cleaning the surface etc complete at all heights.	SqMtr	15.00		
Service Account Code(SAC) for S4001265 :					
Rate of Tax %:					
3	S4000572 Painting with plastic emulsion two coats to inside walls with premium quality acrylic emulsion of approved quality and shade over a coat of cement primer including cleaning the surfaces etc.complete at all heights.	SqMtr	45.00		
Service Account Code(SAC) for S4000572 :					
Rate of Tax %:					
4	S4000496 Painting with synthetic enamel paint two coats of approved quality and colour to new/old surfaces of structural steel works doors , windows of steel/wood etc.after rubbing with sand paper and cleaning well the surfaces including cost of all labour,materials and scaffolding etc.at all heights.	SqMtr	6.00		
Service Account Code(SAC) for S4000496 :					
Rate of Tax %:					
5	S4001264 Supplying and fixing aluminium framed sliding window with heavy duty aluminium sections and frame (Hindalco super series or equivalent) and 4mm glass of approved make including providing locking arrangements, handles, Screws, Beedings, feather strips, finishing the frame edges by filling with matching colour silicone sealant etc. complete as per drawing/ instruction by the Engineer in charge.	SqMtr	9.00		
Service Account Code(SAC) for S4001264 :					
Rate of Tax %:					
6	S4001179				

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	plastering with cement mortar 1:3 for average thickness of 12mm for walls, sides and top of sunshades, including chipping the cracked and damaged portions filling the cracks etc ,including cost of all labours, materials and scaffolding etc complete at all height up to 12m	SqMtr	7.00		
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Service Account Code(SAC) for S4001179 :.....

Rate of Tax %:

7	S4000431 Supplying and fixing 40mm dia. PVC rain water spouts 250mm long over sunshades etc. at all levels including chipping the roof slab, providing openings on the parapet wall, finishing etc. complete as per the direction of Engineer in charge.	Numbers	8.0000		
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Service Account Code(SAC) for S4000431 :.....

Rate of Tax %:

8	S4000490 Dismantling and removing Brick masonry works including disposal of debris at places pointed out any where within the company premises.	CUBIC MTR	2.50		
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Service Account Code(SAC) for S4000490 :.....

Rate of Tax %:

9	S4001266 Providing drip course / rain water beeding (water cutting) on under side/ faces/ edges of sunshade, roof slab projections etc. including cost of all labour, scaffolding etc complete at all heights.	Meter	4.00		
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Service Account Code(SAC) for S4001266 :.....

Rate of Tax %:

10	S4001267 Painting to floors with two coats of tile coat/ floor guard to interior/ exterior floors after cleaning the surface well by water washing, making the surface free from dust, debris etc including cost of all materials, labour etc complete.	SqMtr	50.00		
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Service Account Code(SAC) for S4001267 :.....

Rate of Tax %:

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

NOTES

1.SCOPE OF SUPPLY:-

1. The contractor should carry out the work as per the schedule of works.
2. All tools, tackles, required for the work shall be brought by the contractor at his cost.
3. HOC will provide water and electricity at one point.
4. Steel scaffolding as per the standards wherever required has to be arranged by the Contractor at his cost.
5. The labourers engaged in the work shall use necessary personal protective equipment.
6. All materials that go with the work shall be approved by the Engineer-in-Charge prior to procurement/ use.
7. The contractor shall allow using only approved make/quality paints. The approved makes are Asian Paints, British Paints, Berger Paints, Shalimar Paints and Dulux Paints.
8. The contractor shall ensure proper cleaning of surfaces before painting. The entire deteriorated paint surface shall be removed before application of paint, no extra payment shall be made for this.
9. During the execution of work, care shall be taken to protect all the instruments, furniture's etc. The working of the weigh bridge shall not be disturbed during the execution of the work.
10. Cracks shall be properly filled with plaster or putty prior to painting to walls.
11. Dismantling brick masonry work for providing windows as per the direction of engineer in charge.
12. The contractor shall make necessary arrangements for dismantling the existing steel windows for providing new sliding windows. The usable scrap materials shall be stacked with in the company premises as per the direction of engineer in charge.
13. The work shall be carried out as per the directions and entire satisfaction of the Engineer - in - Charge.
14. Deployment of supervisor: The contractor shall deploy a qualified Supervisor throughout the contract period.
15. Necessary safety appliances like safety shoes, helmets, safety belts etc. shall be brought by the employees of the contractor during the work
16. If there is any variation in the quantity during execution of work, that shall be informed to the engineer in charge.
17. After completion of the work the area should be properly cleaned
18. Priority area as instructed by the Engineer-in-charge should be completed as per the requirement and the total work has to be completed within the stipulated time limit.
19. Work permit shall be obtained prior to start the work

20. Specifications and mode of measurements:-

All items of work shall have the best workmanship and be executed to the entire satisfaction of the Engineer-in-charge. Unless otherwise specified, the specifications and mode of measurements for various items of work shall confirm to the standard detailed specifications and mode of measurements for works.

In case standard specifications and mode of measurements for any items of works are not applicable, CPWD specifications for such items may be referred to. In case, this is also not applicable, then the specification and mode of measurements to be followed will be laid out by the Engineer-in- charge on the basis of relevant ISI code of practice or otherwise accepted practice.

21. DEPARTMENTAL MATERIALS

Cement required for the work will be issued departmentally from HOCL Stores on free issue basis. The contractor shall make his own arrangements for collecting and transporting materials to site and return the surplus serviceable /scrap materials to HOCL stores for which no extra payment will be made. The contractor shall account for all departmental materials issued to him and submit material reconciliation statement and will be dealt with in accordance with clauses 3 of standard special conditions of contract. Penal recovery at double the issue rate shall be effects in case of shortages or other irregularities of departmental materials. The theoretical consumption for cement consumption for various items shall be worked out on the basis of CPWD standard rate of consumption.

ISSUE RATE OF DEPARTMENTAL MATERIALS

Cement in non-returnable standard packing - Rs.4800/MT

22. Before quoting for the work, the contractor should visit the site and understood the scope of work. Any clarification in this regard should be got cleared from the Engineer-in-charge.

2.SCOPE OF WORK:-

MATERIALS

a. Contractor's Scope

All materials except cement required for the work shall be brought by the contractor.

b. HOCL's Scope

Cement required for the work shall be supplied by HOCL at free of cost.

TOOLS & TACKLES

a. Contractor's Scope

All tools and tackles required for the work will be arranged by the contractor.

b. HOCL's Scope

Nil.

3.DEFECT LIABILITY PERIOD:-

Nil

4.TIME OF COMPLETION:-

Time of completion for the work shall be One month from the date of start of work.

5.PERIOD OF CONTRACT:-

Period of Contract shall be Two months from the date of start of work.

6.SECURITY DEPOSIT:-

Nil

7.PAYMENT TERMS:-

100% payment shall be made on satisfactory completion of the work, as certified by the Engineer-in-charge.

8.LIQUIDATED DAMAGES:-

NIL

9.EARNEST MONEY DEPOSIT:-

NIL

10.COST OF TENDER DOCUMENTS:-

NIL

11.PERFORMANCE SECURITY:-

The performance security shall be 10% of the total value of contract. It shall be furnished within 21 days after notification of award of work.

Performance security shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations by the contractor or as defect liability period applicable.

The above maybe furnished in the form of account payee Demand Draft/ Bank Guarantee issued from any commercial bank in India/ on online payment in an acceptable form

12.ENGINEER/OFFICER IN CHARGE:-

MuhammedSuhail T Y

Temp.Senior Civil Engineer

Thanking You,

Yours Faithfully,

FOR HINDUSTAN ORGANIC CHEMICALS LTD

R RAJESH

GENERAL MANAGER (TSS/PRODUCTION/CIVIL)

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Attachments: -

- 1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.**
- 2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.**
- 3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing**
- 4. Annexure 'E' - MSME Details.**
- 5. General Conditions of Contract. (can be downloaded from HOCL website)**
- 6. Special Conditions of Contract**

-----Tear off portion to be pasted on the Envelope containing Offer-----

Offer for MODIFICATION OF WEIGH BRIDGE OPERATORS CABIN

**From : HOCL
1003142**

RFQ No. : 70000224

**Due Date :6-Sep-23
Due Time : 14:00:00 hrs**

**To,
General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India**