



This tender floated in GeM Portal with GeM Bid No. GEM/2023/B/4332995 dt. 14/12/2023.

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड
HINDUSTAN ORGANIC CHEMICALS LIMITED
(भारत सरकार का एक उद्यम)
(A Government of India Enterprise)
अंबालामुगल, एर्नाकुलम जिला, पिन - 682 302
AMBALAMUGAL, Ernakulam District, PIN – 682 302.
फोन: (0484) 2720911, फैक्स नंबर (0484) 2720893
Phone: (0484) 2720911, FAX No. (0484) 2720893

ई-निविदा सूचना
E- TENDER NOTICE

HOCL निम्नलिखित कार्य के लिए दो बोली प्रणाली के तहत ई-बोली आमंत्रित करता है:
HOCL Invites e-Bids under the **Two Bid system** for the following work:

Sl. No.	Description of Item and Tender No.
1	कार्य का नाम : दबाव सुरक्षा वाल्वों का ट्रेवी परीक्षण HOCL निविदा संदर्भ : MEC30381 Name of Work : TREVI TESTING OF PRESSURE SAFETY VALVES HOCL Tender Ref : MEC30381

निविदा दस्तावेज www.hoclkochi.com & <https://mkp.gem.gov.in/market> से डाउनलोड किए जा सकते हैं।



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LIMITED TENDER NOTICE FOR TREVI TESTING OF PRESSURE SAFETY VALVES

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ANNEXURE-I

GENERAL TERMS AND CONDITIONS OF THE TENDER

EMD - Nil

RATES

Rates quoted shall be inclusive of all taxes, duties, octroi and other levies etc. GST, in case applicable shall be paid extra. The bidder should have GST registration with Central Excise Department.

SECURITY DEPOSIT - Nil

PERFORMANCE SECURITY - Nil

LIQUIDATED DAMAGES

In case the contractor fails to complete the work within the stipulated period, contractor shall be liable to pay a LD of ½% (half percent) of the contract value **per day** for the delay or part thereof subject to a maximum of 5% (Five percent) of the contract value.

PERIOD OF CONTRACT

Period of contract shall be one year from the date of issue of work order.

SCOPE OF SUPPLY

Materials

a. Contractor's Scope

All skilled/unskilled manpower, machines for testing, all tools & tackles required for the completion of the work is to be arranged by the Contractor.

b. HOCL Scope

HOC will provide free water, electricity and air at one point for each machine (Air at 5Kg/cm², Water at 3 Kg/cm², Electricity - 3 Phase/415V).

Tools & Tackles

a. Contractor's Scope

All tools, tackles, machines and other equipments required for the work shall be arranged by the Contractor.

b. HOCL Scope

Nil.

General Site Cleaning

Working site should always be kept cleaned upto the entire satisfaction of the Engineer/Officer-In-Charge. Upon completion of the work, all materials shall be transported to designated locations in HOCL premises as directed by the Engineer/Officer-In-Charge on daily basis. Material reconciliation has to be carried out before submitting the bill.



TIME OF COMPLETION

The entire work will be completed within 5 days from the date of instruction to start the work.

VALIDITY OF THE TENDER

The tender shall be kept valid for acceptance for a period of **THREE months** from the last date prescribed for receipt of the tender.

A Tenderer shall not be entitled during the said period of three months without the consent in writing of the company to revoke or cancel his tender or to vary the tendered rate or any terms thereof.

PRICE

The Contract will be awarded on fixed all-inclusive price unless otherwise specified. All rates in the tender shall cover applicable taxes, levies and duties. However applicable GST will be paid by HOCL subject to the successful tenderer having GST registration with Central Excise.

The price shall be quoted both in figures and words. In case a tenderer has quoted two different prices in words and figures the lower of the two will be considered valid and binding on the tenderer.

PAYMENT TERMS

100% payment will be made on pro rata basis after completion of work, submission of test reports and certification by Engineer-in-Charge.

CONTRACT PREFERENCE

Contract / Price Preference or any other concessions applicable for **MSME / SSI Units /PSUs** will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

DEFECT LIABILITY PERIOD

As per GCC.

OTHER TERMS AND CONDITIONS

GENERAL CONDITIONS OF CONTRACT (GCC) OF HOCL

The General Conditions of Contract of the company is applicable to, and forms part of the contract. The General Conditions of Contract of HOCL is available in the office of The Chief General Manager (P&A) of HOCL, Ambalamugal or can be downloaded from our Web site www.hoclkochi.com.

RIGHT TO ISSUE ADDENDUM

The company reserves the right to issue any addendum to the tender document to clarify/amend/supplement and/ or delete any of the conditions, clauses or terms stated in the tender documents. Each addendum issued shall be distributed to the tenderer or his authorized representative and each such addendum shall become part of the tender documents.



ANNEXURE-II

SCOPE OF WORK

Scope of work includes but not limited to the following:

1. You have to carry out the Trevi Testing of PSVs in-situ which are mounted on top of the equipments without disturbing the system. Dismantling of the PSVs is not envisaged in this work.
2. Set pressure of each valve will be given by HOC and work has to be carried out on line. Valve testing and valve has to be set at the corresponding set pressure.
3. You have to ensure that the valves are not passing and will relieve only on set pressure. Any site adjustment required on the valve has to be carried out by you.
4. All tools, tackles, machinery etc. whatever required for the work has to be arranged by the contractor.
5. HOC will provide free water, electricity and air at one point for each machine (Air at 5Kg/cm², Water at 3 Kg/cm², Electricity - 3 Phase/415V). The contractor has to bring one electrician for their internal connection/attending tripping etc.
6. After testing you have to submit relevant certificate along with graphs / charts in 4 sets to HOCL.
7. Safety Helmets, goggles, safety belts etc. for the workmen and supervisor employed for the work are to be arranged by the contractor.
8. No work to be carried out without wearing safety gadgets (PPE's), work order confined space entry record and safety work permit by the employees of the contractor.
9. This work is a **shutdown activity** and you have to put all efforts to complete the work in time. Also you have to deploy people on round the clock basis if situation warrants as per the instruction of Engineer-in-Charge.
10. The entire work is to be carried out as per the standard engineering practice and subjected to stage inspection by HOC/3rd party inspection agency.
11. All debris, waste etc. arising out of the job shall be segregated weighed, transported and dumped into the scrap yard as per the instruction of Engineer-in-Charge at your cost. The contractor also has to abide by the guidelines for Environmental Protection.
12. Either the contractor or his authorized supervisor should be available at work site throughout the work.
13. The quantity shown can vary ie. Increase or decrease depending upon the situation. However, the rate and other terms and conditions are same throughout the pendency of the contract for which the contractor must be ready.
14. The Contractor shall follow all clauses in Annexure –A like ESI, Safety Regulations and General Conditions of Contract, Workmen Compensation, Personal Protective Equipments (PPE), Labor Laws, PF, Guidelines to contractors / suppliers for environmental protection & Confined Space Entry
15. Contractor shall get prior permission from the Engineer-in-Charge for bringing the material to HOC.

The work is planned to be carried out during April 2024.



ANNEXURE- III

COMPLIANCE / NO-DEVIATION STATEMENT

It is hereby stated that the quotation/offer submitted by us is in full compliance with all the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place :

SEAL

Date :



ANNEXURE - IV

COMPLIANCE OF GENERAL CONDITIONS OF CONTRACT (GCC)

It is hereby stated that we have read and understood General Conditions of Contract (GCC) and confirm that we abide by all the terms and conditions of GCC.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place : SEAL

Date :



ANNEXURE- V

CHECK LIST

PRE-QUALIFICATION CRITERIA (TO BE INCLUDED IN THE TECHNICAL BID)

The Tenderers shall submit the following in the Technical bid (Un priced Bid) without which the tender will be rejected.

- a. Complete set of Tender Document duly filled in and signed by the Tenderer as prescribed in different clauses of the Tender Document.
- b. Scope of Work, General Terms and Conditions (**Annexure I, II, III, IV, A, B & C**) to be **signed and stamped** on all pages, scanned and uploaded (**YES/NO**).
- c. Proforma of Declaration of Black Listing/ Holiday Listing (**Annexure D**) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
- d. Bidder Information (**Annexure - E**) - put **√ mark** in front of your confirmation, signed and stamped, scanned and uploaded (**YES/NO**).
- e. Bid Security Declaration (**Annexure H**) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
- f. Declaration of Compliance of Order (Public Procurement No.1, 2 & 3) dt. 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 (**Annexure R**) - duly filled, signed and stamped, scanned and uploaded (**YES/NO**).
- g. Instructions to the contractors for use of vehicles (**Annexure - S**) - duly signed and stamped, scanned and uploaded (**YES/NO**).
- h. GCC duly filled in the relevant portions, signed and stamped all the pages by the tenderer (The tenderers have to download the GCC (General Conditions of Contract) from our web site www.hclkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages.

Signature of the Tenderer :

Name of the Tenderer :

Address :

Place :

Date :