

This tender floated in NIC - CPP Portal with Tender ID: 2024\_HOCL\_796079\_1 dt. 17/02/2024 with due date 02/03/2024 at 02:00 PM and in GeM Portal with GeM Bid No. GEM/2024/B/4651115 dt. 17/02/2024 with due date 02/03/2024 at 02:00 PM.

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LIMITED (भारत सरकार का एक उद्यम) (A Government of India Enterprise) अंबालामुगल, एर्नाकुलम जिला, पिन - 682 302 AMBALAMUGAL, Ernakulam District, PIN — 682 302. फोन: (0484) 2720911, फैक्स नंबर (0484) 2720893

<u>ई-निविदा सूचना</u>

Phone: (0484) 2720911, FAX No. (0484) 2720893

HOCL निम्नलिखित कार्य के लिए दो बोली प्रणाली के तहत ई-बोली आमंत्रित करता है: HOCL Invites e-Bids under the **Two Bid system** for the following work:

SI.	Description of Item and Tender No.
No.	
1	कार्य का नाम : सीसीडब्ल्यूसी कॉलम (सी-4003) ट्रे अ <b>सेंब</b> ली और क्यूमीन रिएक्टर नोजल प्रतिस्थापन कर्छ। HOCL निविदा संदर्भ : MEC30413
	Name of Work: REPLACEMENT OF CCWC COLUMN (C-4003) TRAY ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS
	HOCL Tender Ref : MEC30413

निविदा दस्तावेज www.hoclkochi.com या www.eprocure.gov.in से डाउनलोड किए जा सक े हैं। Tender documents may be downloaded from <u>www.hoclkochi.com</u> or <u>www.eprocure.gov.in</u>.

इच्छुक पार्टियां निविदा में भाग ल**ा** का लिए कृपया एनआईसी ई प्रोक्योरमेंट पोर्टल (यूआरएल: https://eprocure.gov.in/eprocure/app.) पर पंजीकृत हो सकती हैं। निर्दिष्ट ऑनलाइन प्रक्रिया का अलावा अन्य प्रस्तुत निविदाएं स्वीकार नहीं की जाएंगी। कृपया प्रस्ताव जमा करनामा करनामा किसी भी परिशिष्ट/शुद्धिपत्र/विस्तार का लिए नियमित रूप साम्रपरोक्त साइटों पर जाएँ।

Interested parties may please get registered with NIC e procurement portal (URL: <a href="https://eprocure.gov.in/eprocure/app.">https://eprocure.gov.in/eprocure/app.</a>) to participate in the tender. Tenders submitted other than through online procedure specified will not be accepted. Please visit the above sites regularly for any addendum/ corrigendum/ extension before submitting the offers.

कृपया विशिष्टताओं और नियमों और शर्तों की पृष्टि करताइए दो बोली प्रणाली क्यतहत □ पनी ई-बोली जमा करें।

Please submit your E-bids under the <u>Two Bid system</u> confirming to the specifications and the terms and conditions.

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड के लिए और उनकी ओर से For and on behalf of Hindustan Organic Chemicals Limited (GSTN:32AAACH2663P1ZG),(CIN:199999MN1960G01011895)

मंगेश वी. शहासने MANGESH V. SHAHASANE महाप्रबंधक (यांत्रिक/युटिलिटीस) GENERAL MANAGER (MECHANICAL/UTILITIES)



हिंदुस्तान ऑर्गीनेक केमिकल्स लिमिटेड HINDUSTAN ORGANIC CHEMICALS LIMITED (भारत सरकार का एक उद्यम) (A Government of India Enterprise) अंबालामुगल, एर्नाकुलम जिला, पिन - 682 302 AMBALAMUGAL, Ernakulam District, PIN – 682 302. फोन: (0484) 2720911, फैक्स नंबर (0484) 2720893 Phone: (0484) 2720911, FAX No. (0484) 2720893

#### **MEC30413**

Dear Sir,

हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड भारत सरकार का उपक्रम है जो कोच्चि, केरल, भारत में अपने संयंत्र में फिनोल, एसीटोन और हाइड्रोजन पेरोक्साइड का निर्माण करता है। एचओसीएल ने सीसीडब्ल्यूसी कॉलम (सी-4003) ट्रे असेंबली और क्यूमीन रिएक्टर नोजल प्रतिस्थापन कार्य के लिए ई-निवेदाएं आमंत्रित की हैं। एचओसीएल ने मैसर्स एनआईसी के साथ एक समझौता किया है। अपने पोर्टल https://eprocure.gov.in/eprocure/app के माध्यम से ई-खरीद के लिए। आप कृपया इस निवेदा में भाग लेने के लिए एनआईसी के साथ एक विक्रेता के रूप में पंजीकृत हो सकते हैं।

Hindustan Organic Chemicals Limited is a Government of India Undertaking manufacturing Phenol, Acetone & Hydrogen Peroxide at its plant at Kochi, Kerala, India. HOCL invites e-tenders for REPLACEMENT OF CCWC COLUMN (C-4003) TRAY ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS. HOCL has entered into an agreement with M/s. NIC for e-procurement through their portal <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>. You may please get registered as a vendor with NIC for participating in this tender.

निविदा दस्तावेज एचओसीएल की वेबसाइट www.hoclkochi.com, https:// बाजार और https://eprocure.gov.in/eprocure/app पर अपलोड किए जाते हैं।

Tender documents are uploaded in HOCL website <a href="https://eprocure.gov.in/eprocure/app">www.hoclkochi.com</a>, <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>

संलग्न दस्तावेजों का सूचकांक इसके साथ संलग्न है। आपसे अनुरोध है कि कृपया अपनी निविदा तैयार करने/प्रस्तुत करने से पहले सभी दस्तावेजों को विस्तार से पढ़ लें।

Index of documents enclosed is attached herewith. You are requested to kindly go through all the documents in detail before preparing/submitting your tender.

आप अपना प्रस्ताव दो-बोली प्रणाली पर निर्दिष्ट नियत तारीख और समय से पहले ऑनलाइन जमा कर सकते हैं।

You may submit your offer on Two-bid system online before the due date and time specified.

धन्यवाद, Thanking you,

आपका आभारी, Yours Faithfully, हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड के लिए (CIN: L999999MH1960GOIO11895), For Hindustan Organic Chemicals Limited (**CIN: L99999MH1960GOIO11895**),

मंगेश वी. शहासने MANGESH V. SHAHASANE महाप्रबंधक (यांत्रिक/यूटिलिटीस) GENERAL MANAGER (MECHANICAL/UTILITIES)



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# इस दस्तावेज़ को सभी पृष्ठों पर बोलीदाता द्वारा हस्ताक्षरित और मुद्रांकित किया जाना हाऔर ई-निविदा के साथ जमा किया जाना ह□

# हिंदुस्तान ऑर्गेनिक केमिकल्स लिमिटेड (भारत सरकार का एक उद्यम) □ंबालामुगल पीओ, एर्नाकुलम जिला, केरल - 682 302

# निविदा संदर्भ : MEC30413 कार्य का नाम: सीसीडब्ल्यूसी कॉलम (सी-4003) ट्रे 🏿 सेंबली और क्यूमीन रिएक्टर नोजल प्रतिस्थापन कार्य।

बोलीदाताओं को वैध डिजिटल हस्ताक्षर प्रमाणपत्रों का उपयोग करते हुए केंद्रीय सार्वजनिक खरीद पोर्टल (भारत सरकार) पर इलेक्ट्रॉनिक रूप से अपनी बोलियों की सॉफ्ट कॉपी जमा करनी होगी। नीचे दिए गए निर्देश बोलीदाताओं को सीपीपी पोर्टल पर पंजीकरण करने में सहायता करने, आवश्यकताओं के अनुसार अपनी बोलियां तैयार करने और सीपीपी पोर्टल पर अपनी बोलियां ऑनलाइन जमा करने के लिए हैं।

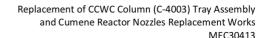
सीपीपी पोर्टल पर ऑनलाइन बोलियां जमा करने के लिए उपयोगी अधिक जानकारी यहां प्राप्त की जा सकती है: https://eprocure.gov.in/eprocure/app1

# पंजीकरण

- 1. बोलीदाताओं को सीपीपी पोर्टल पर "ऑनलाइन बोलीदाता नामांकन" लिंक पर क्लिक करके केंद्रीय सार्वजिनक खरीद पोर्टल (यूआरएल: https://eprocure.gov.in/eprocure/app) के ई-प्रोक्योरमेंट मॉड्यूल पर नामांकन करना आवश्यक है। जो निःशुल्क है।
- 2. नामांकन प्रक्रिया के भाग के रूप में, बोलीदाताओं को एक विशिष्ट उपयोगकर्ता नाम चुनना होगा और अपने खातों के लिए एक पासवर्ड निर्दिष्ट करना होगा।
- 3. बोलीदाताओं को सलाह दी जाती है कि वे पंजीकरण प्रक्रिया के हिस्से के रूप में अपना वैध ईमेल पता और मोबाइल नंबर पंजीकृत करें। इनका उपयोग सीपीपी पोर्टल से किसी भी संचार के लिए किया जाएगा।
- 4. नामांकन के बाद, बोलीदाताओं को अपने प्रोफाइल के साथ सीसीए इंडिया (जैसे सिफी / एनकोड / ईमुद्रा आदि) द्वारा मान्यता प्राप्त किसी भी प्रमाणन प्राधिकरण द्वारा जारी अपने वैध डिजिटल हस्ताक्षर प्रमाण पत्र (हस्ताक्षर कुंजी उपयोग के साथ तृतीय श्रेणी प्रमाण पत्र) पंजीकृत करने की आवश्यकता होगी।
- 5. एक बोलीदाता द्वारा केवल एक वैध डीएससी पंजीकृत किया जाना चाहिए। कृपया ध्यान दें कि बोलीदाता यह सुनिश्चित करने के लिए जिम्मेदार हैं कि वे अपने डीएससी को दूसरों को उधार नहीं देते हैं जिससे दुरुपयोग हो सकता है।
- 6. इसके बाद बोलीदाता अपना यूजर आईडी/पासवर्ड और डीएससी/ई-टोकन का पासवर्ड दर्ज करके सुरक्षित लॉग-इन के माध्यम से साइट पर लॉग इन करता है।

#### निविदा दस्तावेजों की खोज

- 1. सीपीपी पोर्टल में विभिन्न खोज विकल्प बनाए गए हैं, ताकि बोली लगाने वालों को सक्रिय निविदाओं को कई मापदंडों द्वारा खोजने में सुविधा हो। इन मापदंडों में निविदा आईडी, संगठन का नाम, स्थान, तिथि, मूल्य आदि शामिल हो सकते हैं। निविदाओं के लिए उन्नत खोज का एक विकल्प भी है, जिसमें बोली लगाने वाले कई खोज मापदंडों को जोड़ सकते हैं जैसे संगठन का नाम, अनुबंध का रूप, स्थान, दिनांक, अन्य कीवर्ड आदि सीपीपी पोर्टल पर प्रकाशित निविदा की खोज के लिए।
- 2. एक बार जब बोलीदाताओं ने उन निविदाओं का चयन कर लिया जिनमें वे रुचि रखते हैं, तो वे आवश्यक दस्तावेज/निविदा कार्यक्रम डाउनलोड कर सकते हैं। इन निविदाओं को संबंधित 'माई टेंडर्स' फोल्डर में स्थानांतरित किया जा सकता है। यह सीपीपी पोर्टल को निविदा दस्तावेज में कोई शुद्धिपत्र जारी होने की स्थिति में एसएमएस/ई-मेल के माध्यम से बोलीदाताओं को सूचित करने में सक्षम बनाएगा।
- 3. यदि बोलीदाता हेल्पडेस्क से कोई स्पष्टीकरण/सहायता प्राप्त करना चाहता है तो उसे प्रत्येक निविदा को दी गई विशिष्ट निविदा आईडी को नोट करना चाहिए।





# बोली की तैयारी

- 1. बोलीदाता को अपनी बोली जमा करनासाणहलामिविदा दस्तावा पर प्रकाशित किसी भी शुद्धिपत्र को ध्यान में रखना चाहिए।
- वोली क्विहिस्साक्क्यरूप में प्रस्तुत किए जानावाला आवश्यक दस्तावां को समझनाक्का लिए कृपया निवदा विज्ञापन और निविदा दस्तावां को ध्यान साद्वां। कृपया उन कवरों की संख्या पर ध्यान दें जिनमें बोली दस्तावां जमा किए जाना हैं, दस्तावां की संख्या जिसमें प्रस्तुत किए जाना वाला प्रत्यां दस्तावां का नाम और सामग्री शामिल हैं। इनमें साविकसी भी विचलन का कारण बोली को अस्वीकार किया जा सकता है।
- 3. बोलीदाता, निवेदा दस्ताव**छ**/अनुसूची में दर्शाए गए अनुसार प्रस्तुत किए जान⊡बालाओली दस्ताव**छों** को अग्रिम रूप सामैयार कर लें और आम तौर पर, व□पीडीएफ/एक्सएलएस/आरएआर/डीडब्ल्यूएफ/जांधीजी प्रारूपों में हो सकत□हैं। बोली दस्ताव**छों** को 100 डीपीआई क्¤साथ ब्लैक एंड व्हाइट विकल्प क्¤साथ स्कैन किया जा सकता है जो स्कैन किए गए दस्ताव**छ क्¤**आकार को कम करन□ में मदद करता है।
- 4. मानक दस्तावां काएक ही सा को अपलोड करनामें आवश्यक समय और प्रयास साम्बन्न अधिलिए, जिन्हें प्रत्याक बोली काएक भाग कारूप में प्रस्तुत करनाकी आवश्यकता होती है, ऐसामानक दस्तावां (जैसामेन कार्ड की प्रति, वार्षिक रिपोर्ट, लाखा परीक्षक प्रमाण पत्र आदि) को अपलोड करनाका प्रावधान।) बोलीदाताओं को प्रदान किया गया है। बोलीदाता ऐसादस्तावां को अपलोड करनाका लिए उनकालए उपलब्ध "माई स्पष्त" या "अन्य महत्वपूर्ण दस्तावां का उपयोग कर सकताहैं। बोली जमा करताप्रमय इन दस्तावां को सीधा माई स्पष्ता क्षा का का सकता है, और बार-बार अपलोड करनाकी आवश्यकता नहीं है। इससाबोली जमा करनाकी प्रक्रिया का कालए आवश्यक समय में कमी आएगी।

नोट: My Documents स्थान क्खाल अपलोड करनाकी प्रक्रिया को आसान बनाना आधिलए बोलीदाताओं को दिया गया एक भंडार है। यदि बोलीदाता नामाध्यस्तावाज्ञ स्थान में अपनाद्यस्तावाज्ञ अपलोड किए हैं, तो यह स्वचालित रूप साधाह सुनिश्चित नहीं करता है कि याद्यस्तावाज्ञ तकनीकी बोली का हिस्सा हैं।

# बोलियां जमा करना

- 1. बोलीदाता को बोली जमा करनक्क्यिलिए काफी पहलक्की साइट पर लॉग इन करना चाहिए ताकि विसमय पर यानी बोली जमा करनक्क्य समय पर या उसस्रामहलक्कोली अपलोड कर सकें। अन्य मुद्दों क्यकारण किसी भी दावी क्यलिए बोलीदाता जिम्मदार होगा।
- 2. बोलीदाता को निविदा दस्ताव**छ** में दर्शाए अनुसार आवश्यक बोली दस्ताव**छों** को एक-एक करक्छिडिजिटल रूप स**ा**इस्ताक्षरित और अपलोड करना होगा।
- 3. बोलीदाता को निविदा शुल्क / ईएमडी का भुगतान करन**ाक्रा**लिए "ऑफ़लाइन" क्वारूप में भुगतान विकल्प का चयन करना होगा और उपकरण का विवरण दर्ज करना होगा।
- 4. बोलीदाता को निवदा दस्ताव**ा** में निर्दिष्ट निर्देशों काअनुसार ईएमडी तैयार करनी चाहिए। मूल को बोली जमा करनाकी अंतिम तिथि तक या निवदा दस्तावााों में निर्दिष्ट अनुसार संबंधित अधिकारी को व्यक्तिगत रूप सामोस्ट/कूरियर/दिया जाना चाहिए। भौतिक रूप सामाााण डीडी/किसी अन्य स्वीकृत साधन का विवरण स्कैन की गई प्रति में उपलब्ध विवरण और बोली जमा करनाका समय दर्ज किए गए डावा सामाा खाना चाहिए। अन्यथा अपलोड की गई बोली अस्वीकार कर दी जाएगी।
- 5. बोलीदाताओं साअनुरोध है कि वामोट करें कि वाआवश्यक रूप साप्रदान किए गए प्रारूप में अपनी वित्तीय बोलियां जमा करें और कोई अन्य प्रारूप स्वीकार्य नहीं है। यदि मूल्य बोली को निविदा दस्तावा का क्या मानक बीओक्यू प्रारूप कारूप में दिया गया है, तो इसाइ उनलोड किया जाना है और सभी बोलीदाताओं द्वारा भरा जाना है। बोलीदाताओं को बीओक्यू फ़ाइल डाउनलोड करनी होगी, इसाइ बोलना होगा और सफद्ध रंग (असुरक्षित) सात्र को उनका संबंधित वित्तीय उद्धरण और अन्य विवरण (जैसा बोलीदाता का नाम) का साथ पूरा करना होगा। कोई अन्य सात्र नहीं बदला जाना चाहिए। एक बार विवरण पूरा हो जाना का बालीदाता को फ़ाइल नाम बदला विना इसा सहावना चाहिए और इसाओंनलाइन जमा करना चाहिए। यदि बोलीदाता द्वारा बीओक्यू फ़ाइल को संशोधित पाया जाता है. तो बोली को अस्वीकार कर दिया जाएगा।
- 6. सर्वर समय (जो बोलीदाताओं क्∑ैडशबोर्ड पर प्रदर्शित होता है) को बोलीदाताओं द्वारा बोली जमा करन□बोलियां खोलन□आदि की समय सीमा को संदर्भित करनाक्क्∑िलए मानक समय माना जाएगा। बोलीदाताओं को बोली जमा करनाक्क्यदौरान इस समय का पालन करना चाहिए।
- 7. डव्वा की गोपनीयता सुनिश्चित करनाक्कािलए बोलीदाताओं द्वारा प्रस्तुत किए जा रहािसभी दस्तावाबों को पीकाआई एन्क्रिप्शन तकनीकों का उपयोग करकाऽएन्क्रिप्ट किया जाएगा। दर्ज किए गए डावा को अनिधकृत व्यक्तियों द्वारा बोली खुलनाक्का्यसमय तक नहीं दाक्का जा सकता है। सुरक्षित सॉकाट लाग्बर 128 बिट एन्क्रिप्शन तकनीक का उपयोग करका बोलियों की गोपनीयता बनाए रखी जाती है। संवादानशील क्षांबों का डावा भंडारण एन्क्रिप्शन किया जाता है। कोई भी बोली दस्तावाबा जो सर्वर पर अपलोड किया जाता है, सिस्टम



द्वारा उत्पन्न समित कुंजी का उ□योग करके समित एन्क्रिप्शन के अधीन होता है। इसके अलावा यह कुंजी खरीदारों/बोली खोलने वाले की सार्वजिनक कुंजी का उ□योग करके असमित एन्क्रिप्शन के अधीन है। कुल मिलाकर, अ□लोड किए गए निविदा दस्तावेज अधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही □ढ़ने योग्य हो जाते हैं।

- 8. अ□लोड किए गए निविदा दस्तावेज अधिकृत बोली खोलने वालों द्वारा निविदा खोलने के बाद ही □ढ़ने योग्य हो जाते हैं।
- 9. बोलियों को सफलतापूर्वक और समय □र प्रस्तुत करने □र (अर्थात □ोर्टल में "फ्रीज बिड सबिमशन" □र क्लिक करने के बाद), □ोर्टल एक सफल बोली सबिमशन संदेश देगा और बोली संख्या के साथ एक बोली सारांश प्रदर्शित किया जाएगा। और अन्य सभी प्रासंगिक विवरणों के साथ बोली जमा करने की तिथि और समय।
- 10. बोली सारांश मुद्रित किया जाना चाहिए और बोली प्रस्तुत करने की □ावती के रू□ में रखा जाना चाहिए। इस □ावती का उ□योग किसी भी बोली खोलने की बैठक के लिए प्रवेश □ास के रू□ में किया जा सकता है।

# बोलीदाताओं को सहायता

- निविदा दस्तावेज और उसमें निहित नियमों और शर्तों से संबंधित किसी भी प्रश्न को निविदा के लिए निविदा आमंत्रण प्राधिकारी या निविदा में इंगित संबंधित सं□र्क व्यक्ति को संबोधित किया जाना चाहिए।
- ऑनलाइन बोली जमा करने की प्रक्रिया से संबंधित कोई भी प्रश्न या सामान्य रू□ से सी□□□ □ोर्टल से संबंधित प्रश्नों को 24x7 सी□□□
  □ोर्टल हेल्पडेस्क को निर्देशित किया जा सकता है।

व्यक्ति से सं□र्क करें (ऑनलाइन सबमिशन के लिए)

HOCL कार्य समन्वयक

श्री. मिधुन बाबू, सीनियर सिस्टम एनालिस्ट - HOCL मोबाइल नंबर : 8921387812, 8547196394 श्री. एल्दोस बेबी) सहायक प्रबंधक (यांत्रिक) मोबाइल नंबर : 7012497507/9745667399/ 0484 2727394



# This Document to be Signed and Stamped by Bidder on All Pages and Submitted along with the E-Tender

# HINDUSTAN ORGANIC CHEMICALS LIMITED (A Government of India Enterprise) Ambalamugal P.O., Ernakulam District, Kerala – 682 302.

# Tender Ref. No: MEC30413 NAME OF WORK: REPLACEMENT OF CCWC COLUMN (C-4003) TRAY ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS

#### **General instructions for Online Bid Submission**

The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement Portal(Govt. Of India), using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

#### **REGISTRATION**

- 1. Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- 2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

#### **SEARCHING FOR TENDER DOCUMENTS**

- 1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- Once the bidders have selected the tenders they are interested in, they may download the required
  documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This
  would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any
  corrigendum issued to the tender document.



3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### PREPARATION OF BID

- 1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

#### **SUBMISSION OF BIDS**

- 1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3. Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.



- 6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

**Contact Person (for online submission)** 

Mr.Midhun Babu Sr. Systems Analyst - HOCL Mobile No. 8921387812, 8547196394 **HOCL Work Co-ordinator** 

Mr. Eldhose Baby Assistant Manager (Mechanical) Mobile No. 7012497507/9745667399/ 0484 2727394



**ANNEXURE-I** 

#### **GENERAL TERMS AND CONDITIONS OF THE TENDER**

## Pre-Qualification Criteria (to be included in the Technical Bid)

The Tenderers shall submit the following in the Technical bid (Un priced Bid) without which the tender will be rejected.

- Complete set of Tender Document duly filled in and signed by the Tenderer as prescribed in different clauses
  of the Tender Document.
- GCC duly filled in the relevant portions, signed and stamped all the pages by the tenderer (The tenderers have to download the GCC (General Conditions of Contract) from our web site <a href="www.hoclkochi.com">www.hoclkochi.com</a> and the same has to be returned along with the technical bid duly signed and stamped in all pages.
- Tender should accompany the details asked in A, B,C, D, E, F, H, L, R, S & AC
- Copies of work orders already completed or in progress
- Completion certificates
- Organization chart with details of key persons
- Tools and tackles available
- Concurrent commitments
- GSTN registration
- Experience on similar works executed during the last five years and details like monetary value, proof of satisfactory completion of works etc.

#### Clause - 1 & 2 (not applicable to MSME)

- 1. Average annual financial turnover during the last 3 years, ending 31<sup>st</sup> March of the previous financial year, should be at least ₹1.8Lakhs. (Details of annual financial turnover to be submitted with Documentary proof).
- 2. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following:

Three similar completed works costing not less than the amount equal to ₹2.4Lakhs.

OR

Two similar completed works costing not less than the amount equal to ₹3.0 Lakhs.

ΩR

One similar completed works costing not less than the amount equal to ₹4.8 Lakhs.

- 3. The parties who have been blacklisted / put in holiday list or parties in respect of whom action has been initiated for Blacklisting / Holiday listing by HOCL/any government / Quasi government agencies or any PSUs shall not be considered for award of job. The tenderer should give a written declaration regarding the same.
- 4. In addition to Clause No.3.7 of our GCC, the tenderer who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services etc. will be treated as unresponsive and the tender will be liable to rejection.



#### **EARNEST MONEY DEPOSIT - NOT APPLICABLE TO MSME / SSI Units /PSUs**

Quotation shall accompany an EMD of ₹18,000/- shall be paid by crossed DD/Bankers Cheque/thro' NEFT.

Bank Details - Central Bank of India, Tripunithura

- A/c No. 3580607136 - IFSC - CBIN0284515

Details of bank transfer should be indicated in your technical offer. Quotations not accompanied with EMD, are liable to be rejected.

#### EMD of the tenderer will be forfeited under the following conditions:-

- 1. If after opening of the tender, the tenderer revokes his tender or increase his quoted rates.
- 2. If the tenderer does not commence the work after awarding the contract.
- 3. No interest on EMD will be paid.
- 4. EMD of the successful tenderer will be adjusted against the security deposit.
- 5. EMD of unsuccessful bidders shall be refunded after finalization of the contract and no interest shall be payable.
- 6. The tender is revoked or varied during its validity period.
- 7. The Prices are increased unilaterally after the tender opening and during its validity.
- 8. The tenderer after intimation of acceptance of the tender fails to execute the agreement/or furnish security deposit within the stipulated time.

#### **Performance Security**

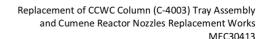
- Performance security shall be 10% of total work order value of the contract. It shall be furnished within 21 days after notification of award and it shall remain valid for a period of 60 days after completion of work.
- Performance Security shall be furnished in the form of Account Payee Demand Draft/ Bank Guarantee issued from any Commercial Bank in India having a branch in Ernakulam Dist, Kerala / on online payment in an acceptable form.

#### **Security Deposit**

- Total security deposit shall be 5% of total contract value. This shall be recovered through deductions at the
  rate of 5% (Five percent) of the value of each running account bill till the total security deposit amount is
  collected, after which no further deductions shall be made on this account.
- Security Deposit shall be refunded not later than 60 days to the contractor without any interest after the completion of contract in all respects and completion of all such obligations under the contract.

#### **Liquidated Damages**

If the work is not completed within the stipulated time, the contractor is liable to pay a LD of ½% of the total contract value per day of the delay or part there of subject to a maximum of 5% of the contract value.





## **Defect Liability Period (Period Of Liability)**

The contractor shall guarantee the entire work for a period of 12 months from the date of completion of work.

#### **Time of Completion**

- Replacement of CCWC Column Tray replacement work:- has to be completed within 10 days from the date of intimation to start the work.
- Repair/Replacement of Nozzles of Cumene Reactor (R-2001): has to be completed within 3
  days from the date of site clearance. However, contractor shall pre-fabricate the nozzles and
  tested before 10 of commencement of shutdown which will be intimated by email.

#### **Period of Contract**

The period of the contract shall be **6 months** from the date of issue of work order/issue of instruction to start the work.

#### **SCOPE OF SUPPLY**

#### **MATERIALS**

#### a. Contractor's Scope

All skilled & Unskilled manpower required for the work is to be arranged by the contractor. Scaffolding material (pipe & clamps) and its erection if required to be arranged by the contractor.

## b. HOCL's Scope

Pipes, Fittings, Valves, Gaskets, Stud & Nuts, Steel structural for pipe supports required for the work shall be provided by HOCL

#### **TOOLS & TACKLES**

#### a. Contractor's Scope

All tools, tackles, welding generators, grinding machine, electrode oven, consumables like welding electrodes, cutting wheels, grinding wheels etc. lifting equipments such as chain pulleys, slings, D shackles, X-Ray source, Stress Reliving equipments, hoses, fittings, and other tools, radiography of joints and equipments required for the satisfactory completion of the work has to be arranged by the contractor.

Contractor should use the industrial type plug socket with ISI mark for their portable electrical equipment's /tools and switch board with ELCB connection.

## **WATER & POWER**

HOC will provide free water, electricity and air at one point for each machine (Air at 5Kg/cm<sup>2</sup>, Water at 3 Kg/cm<sup>2</sup>, Electricity - 3 Phase/415V)



#### **General Site Cleaning**

Working site should always be kept cleaned up to the entire satisfaction of the Engineer/Officer-In-Charge. Upon completion of the work, all materials shall be transported to designated locations in HOCL premises as directed by the Engineer/Officer-In-Charge on daily basis. Material reconciliation has to be carried out before submitting the bill.

#### **Validity of The Tender**

The tender shall be kept valid for acceptance for a period of THREE months from the last date prescribed for receipt of the tender.

A Tenderer shall not be entitled during the said period of three months without the consent in writing of the company to revoke or cancel his tender or to vary the tendered rate or any terms thereof.

#### **Price**

The Contract will be awarded on fixed all-inclusive price unless otherwise specified. All rates in the tender shall cover applicable taxes, levies and duties. However applicable GST will be paid by HOCL subject to the successful tenderer having GST registration with Central Excise.

The price shall be quoted both in figures and words. In case a tenderer has quoted two different prices in words and figures the lower of the two will be considered valid and binding on the tenderer.

#### **Payment Terms**

- 95% payment will be made on pro rata basis after completion of work and certification by Engineer-in-Charge.
- Balance 5% payment will be kept as security deposit and it will be released after the completion of contract in all respects & completion of all obligations under the contract.



#### **Contract Preference**

Contract / Price Preference or any other concessions applicable for MSME / SSI Units /PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Bid itself and enclose necessary documentary evidence to prove their eligibility.

WE HAVE ALSO FLOATED TENDER IN GeM PORTAL. IF ANY PARTY QUOTED THROUGH GeM PORTAL AND BECAME  $L_1$  COMPARED TO THE RATES IN NIC PORTAL, WORK WILL BE AWARDED TO THE GeM BIDDER AND VICE VERSA.

#### OTHER TERMS AND CONDITIONS

#### General Conditions of Contract (GCC) of HOCL

The General Conditions of Contract of the company is applicable to, and forms part of the contract. The General Conditions of Contract of HOCL is available in the office of The Chief General Manager (HR) of HOCL, Ambalamugal or can be downloaded from our Web site www.hoclkochi.com.

#### Right to Issue Addendum

The company reserves the right to issue any addendum to the tender document to clarify/amend/supplement and/ or delete any of the conditions, clauses or terms stated in the tender documents. Each addendum issued shall be distributed to the tenderer or his authorized representative and each such addendum shall become part of the tender documents.

<u>Due Date & Time:</u> Due date for submission of tender is (Closing date) 02/03/2024 at 02.00 PM.

<u>Opening of Bids:</u> The Bids will be opened on <u>04/03/2024 at 02.00 PM</u> electronically. Technically acceptable bidders will be informed about the date and time of opening of the price bids by emails.

<u>Validity of Offer:</u> Offer shall be valid for a minimum period of 90 days from the last date of submission stipulated for the tender.

#### **Submission of Bids:**

PRICE BID SUBMISSION-BOQ: Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details Refer Instructions to Bidder for Online Bid Submission. (such as name of the bidder). No other cells should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

RIGHT TO REJECT A BID: HOCL reserves the right to reject any bid due to reasons such as (a) Vendor not following above bidding procedures (b) Vendor not being technically acceptable to HOCL (c) Not enclosing EMD with the techno commercial bid or EMD paid being lesser than the stipulated amount (d) Vendor not agreeing with the general conditions of the tender. (e) Not enclosing any particular documents asked for (f) Any other valid reasons.

<u>SIGNING & STAMPING ON ALL PAGES OF BIDS</u>: The vendor shall sign and stamp on all the pages of the bids uploaded, failing which bids are liable to be rejected.



**ANNEXURE-II** 

#### **SCOPE OF WORK**

The scope of work includes maintenance of CCWC Columns (C 4003) including tray assembly replacement and Cumene Reactor nozzles replacement works on annual shutdown 2024. The Period of Contract of the work will be 6 months from the date of issue of work order/ issue of instruction of start the work. Therefore the rate quoted by the party shall be valid for the above period. The columns and reactor will be released for maintenance as per the requirement/ shutdown. Party must be ready to do the work at any point of time during the period of contract.

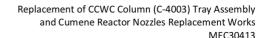
The scope of work includes, but not confined to the following-

#### 1. Replacement of CCWC Column (C-4003) Tray Assembly

- 1. Once the equipment is ready for maintenance, isolation of equipment by putting blinds/spectacle blinds in feed (inlet) and out let nozzles and all other nozzles indicated/instructed by engineer-in-charge for the purpose and fix blind number tags and record the same in blind register.
- 2. Provide necessary hose connections (if required) for draining, purging, steaming and water washing and airing of the equipment as the case may be as per the instruction of Engineer-in-Charge.
- 3. Opening all the man ways for pre-inspection for columns after issue of permit.
- 4. Providing hoses, fixing and operating eductors for ventilation & removal of hydrocarbon traces from the equipment.
- 5. Record the blind tag Nos. in the blind register and obtain signature in the register by Engineer-in-Charge.
- 6. Removal and refixing including to and fro transportation to central workshop of Pressure safety valve on the equipment and connected pipe lines as per the instruction of the Engineer in Charge.
- 7. Providing/retaining a standby person near the man way when man entry permit is live.
- 8. Assisting the inspecting team engaged in the inspection of Columns.

After opening and cleaning the column and trays the following works to be carried out for tray replacement.

- 1. Cutting and removal of existing tray without damaging the tray support ring and shell of the column.
- 2. Grinding and leveling of the tray support ring to maintain the horizontality of the tray.
- 3. Assembling the tray at outside the column and study the position and orientation and get approval of the Engineer- In -Charge.
- 4. Positioning the tray at tray support as per the attached drawing and welding of the same without any damage to tray support ring and column shell.





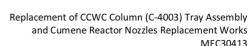
- 5. Any pre-fabrication / welding is required for easy installation of the tray ,the same has to be arranged by the contractor under the approval of Engineer-In-Charge.
- 6. Leak testing of the tray by maintaining the water column. If any defect is found re-weld the area and offer for inspection.
- 7. After completing the welding of all trays thorough cleaning of the entire column to remove all debris, Weld bits etc.
- 8. Assembling of the column with all intervals, tray manway etc. after obtaining inspection clearance certificate.
- 9. Boxing up of column man ways with gaskets as per instruction of Engineer-in-Charge & box-up permit.
- 10. Removal of isolations i.e. blind, spectacle blinds, blind tags and normalizing the column.
- 11. Record in the blind register and obtain signature in the register by Engineer-in-Charge.
- 12. Scaffolding material (pipe, clamps and base plates) and its erection if required should be arranged by the contractor.
- 13. All tools and tackles, consumables, safety appliance for their working personnels shall be in the scope of contractor

#### II. Repair/Replacement of Nozzles of Cumene Reactor (R-2001)

We are planning to replace/repair some nozzles of Cumene Reactor during the forthcoming shutdown 2024.

The scope of work includes but not confined to:

- 1. Providing using scaffolding for the safe execution of work in all levels of Cumene Reactor (upto the nozzle levels) as per the attached list.
- 2. Removal of insulation around the nozzles for easy execution of the work and re-insulation of the same after repair.
- 3. Cutting and removal of damaged portion of the nozzles already identified for repair.
- 4. Grinding and edge preparation the Reactor side.
- 5. Surface preparation on the nozzle neck or pad plate without damaging the parent material.
- 6. Welding of the pipe with flange keeping the stand out after taking measurements from the Reactor shell. Utmost care should be taken while preparing for welding to avoid any deformation, undercut etc. in the Cumene Reactor shell.
- 7. Positioning of the fabricated nozzle and tack weld the same on existing nozzle neck or pad plate.





- 8. Welding of the fabricated nozzles with the Reactor with proper care and maintaining the nozzle standout and verticality. (This nozzle has to match with the connected piping without strain and leak).
- 9. Root run has to be DP tested and shall witness by HOCL Inspection Engineers.
- 10. 100% radiography of weld joints has to be arranged by the contractor at his cost and result to be handed over to HOCL. If any repair is required, it has to be done by the contractor at his cost till the joint is approved by HOCL/III party Inspection Agency.
- 11. Stress releasing of the nozzle and heat affected zone as per the procedure given in Annexure I. Procedure, monitoring schedule and records needs to be approved by HOCL/III Party Inspection Agency.
- 12. Hydrotesting of the Reactor will be arranged by HOCL. However, any leak is found out during hydrotest, the same has to be repaired and radiographed again by the contractor at his cost.
- 13. Pipe, pipe fittings, special welding electrode, nuts and bolts, gaskets only will be supplied by HOCL at free of cost. But all other materials, tool, tackles, consumables like grinding wheel, DP kit, RT equipments etc. has to be brought by the contractor at his cost.
- 14. Removal of scaffolding, area cleaning and material reconciliation etc. are at Contractor's scope.



#### **SPECIAL CONDITIONS of CONTRACT**

HOCL is planning to take 30 days shutdown in 2024. Since the external environment is favourable to HOCL, all works has to be completed within the stipulated period for early startup of plant. The contractor has to put people as 12 hrs. shift basis (2 shifts – 8.00AM – 8.00PM, 8.00PM – 8.00AM) in full strength. Contractor has to take care the same while submitting their offer. Any deviation will be viewed very seriously. Also please note that the completion period spelt in NIT is for each work. (Hence, the LD Clause will be applicable to each work also.)

- 1. Contractor has to ensure that one electrician and one safety officer should be available in both the shifts in each site.
- 2. Contractor has to ensure that there should not be any delay in shift change overtime. The work has continue in same momentum during shift change time (8.00AM & 8.00PM). Measures to be made by the contractor to bring workers in advance for the same.
- 3. All manpower, tools, tackles, hydraulic test pumps, lifting tools, ropes, wire brushes, chain pulley block, wheel barrows etc. whatever required for the work are to be arranged by the contractor. A list of tools and tackles intended to be brought for the work by the contractor has to be kept along with the bid.
- 4. Spiral wound Gaskets, bolts, nuts, fasteners required for the work will be supplied by HOCL free of cost **as per requirement**. But HOC will issue only the gasket sheets for initial blinding. It has to be cut to the correct size by the contractor at his cost.
- 5. Safety Helmets, safety shoes, goggles, safety belts and other PPEs etc. for the workmen and supervisor employed for the work are to be arranged by the contractor.
- 6. No work to be carried out without wearing safety gadgets (PPE's), work order, confined space entry record and safety work permit by the employees of the contractor.
- 7. This work is a **shutdown activity** and you have to put all efforts to complete the work in time. Also you have to deploy people on round the clock basis as per the instruction of Engineer-in-Charge.
- 8. The entire work is to be carried out as per the standard engineering practice and subjected to stage inspection by HOC/3rd party inspection agency.
- 9. All debris, waste etc. arising out of the job should be segregated weighed, transported and dumped into the scrap yard as per the instruction of Engineer-in-Charge at your cost. The contractor also has to abide by the guidelines for Environmental Protection.
- 10. HOC has every right to stop the work if the progress and quality of work is found unsatisfactory. The balance work will be carried out by HOC through another agency at the cost and risk of the first contractor.
- 11. Contractor has to mobilise the complete team with necessary tools and tackles within 24 hours from the time of intimation to start the work.
- 12. Either the contractor or his authorised supervisor shall be available at work site throughout the work in both shifts.
- 13. Being a shutdown job, the quantity shown can vary ie. Increase or decrease depending upon the situation. However, the rate and other terms and conditions shall be same throughout the pendency of the contract for which the contractor shall be ready.



- 14. Appropriate insurance shall be arranged by the contractor for the coverage of the liability to the people employed by them, arising out of any accident occurring during the execution of the work.
- 15. The Contractor shall follow all clauses in Annexures ESI, Safety Regulations and General Conditions of Contract, Workmen Compensation, Personal Protective Equipments (PPE), Labour Laws, PF, Guidelines to contractors/suppliers for environmental protection & Confined Space Entry, Scaffolding Checklist, Scaffolding Manual & Scaffolding Parts & Erection Procedure (Tube & Clamp).
- 16. Contractor shall get prior permission from the Engineer-in-Charge for bringing the material to HOC.
- 17. Contractor shall ensure that a standby person is kept outside the man-way nozzle when the work is inside a confined space.
- 18. You are requested to visit the site to ascertain the exact quantum of work/site condition and get acquainted before submitting your offer.



#### **ANNEXURE-IV**

# **COMPLIANCE / NO-DEVIATION STATEMENT**

It is hereby stated that the quotation/offer submitted by us is in full compliance with all the documents issued against the enquiry and also further confirmed that there is no deviation from all the terms and conditions as per the enquiry.

Signature of the Tenderer	:	
Name of the Tenderer	:	
Address	:	
Place :		SEAL
Date :		



**ANNEXURE - V** 

# **COMPLIANCE OF GENERAL CONDITIONS OF CONTRACT (GCC)**

It is hereby stated that we have read and understood General Conditions of Contract (GCC) and confirm that we abide by all the terms and conditions of GCC.

Signature of the Tenderer	:	
Name of the Tenderer Address	:	
Place :		SEAL
Date :		



#### **ANNEXURE-VI**

# **CHECK LIST**

# **EARNEST MONEY DEPOSIT NOT APPLICABLE TO MSME / SSI Units /PSUs**

Quotation shall accompany an EMD of ₹18,000/- shall be paid by crossed DD/Bankers Cheque/thro' NEFT.

Bank Details - Central Bank of India, Tripunithura

- A/c No. 3580607136 - IFSC - CBIN0284515

Details of EMD enclosed: (YES/NO).								
DD No	Dated	Amounting to						
Name of the Bank :								

#### PRE-QUALIFICATION CRITERIA (TO BE INCLUDED IN THE TECHNICAL BID)

The Tenderers shall submit the following in the Technical bid (Un priced Bid) without which the tender will be rejected.

- Complete set of Tender Document duly filled in and signed by the Tenderer as prescribed in different clauses of the Tender Document.
- GCC duly filled in the relevant portions, signed and stamped all the pages by the tenderer (The tenderers
  have to download the GCC (General Conditions of Contract) from our web site <a href="www.hoclkochi.com">www.hoclkochi.com</a> and the
  same has to be returned along with the technical bid duly signed and stamped in all pages.
- Information regarding tenderer as stipulated in Clause.1.
- Details of work of similar type and magnitude carried out by the tenderer as stipulated in Clause.3.
- Organization chart giving details of field management at SITE, the tenderer proposes to have for this WORK including bio-data of the Site-in Charge and key personnel.
- In the case of MSME, necessary certificate (self attested) shall be submitted in the Technical Bid.
- The bidder should have well qualified workforce in adequate numbers for handling various stages of the work. The staff/workers details are to be furnished.
- The bidder should have adequate number of equipments/tools/tackles/scaffolding pipe/clamps/ staging
  materials in sound condition for the execution of the work within the stipulated time. The equipment details
  should be furnished.



- Details of current commitments of Tenderer.
- Exceptions and deviations, if any, with reference to the Clause No. and page No. of Tender shall be submitted as a separate statement (Deviation Statement).
- Bidder should submit the material specification sheet along with the technical bid.
- A tentative programme for the execution and completion of work within the time specified.
- Any other technical information the Tenderer likes to furnish.
- Copies of work orders already completed or in progress
- Tender should accompany the details asked in A, B,C, D, E, F, H, L, Q, R, S & AC
- Completion certificates
- GSTN registration

#### Clauses:

- 1. Average annual financial turnover of the bidder during the last 03 years, ending 31st March of the previous financial year should be at least ₹1.8 Lakhs (Details of annual financial turnover to be submitted with Documentary proof).
- 2. Details of current commitments with copies of Work Orders to be submitted along with Technical Bid.
- 3. Experience of having successfully completed similar works during last 7 years ending last day of month previous to the one in which applications are invited should be either of the following: (Documentary proof should be attached along with the Technical Bid).
- Three similar completed works costing not less than the amount equal to ₹2.4 Lakhs each.

OR

• Two similar completed works costing lot less than the amount equal to ₹3.0 Lakhs each.

OR

One similar completed work costing not less than the amount equal to ₹4.8 Lakhs each.

Signature of the Tenderer	:
Name of the Tenderer	:
Address	:
Place :	
Date :	