

MASTER PDF EDITOR - DEMO VERSION
FOR EVALUATION ONLY

(This tender aims for already enlisted contractors for this work with HOCL Kochi Unit. Any new contractor who wish to empanel for this work shall submit their credentials so that they will be evaluated and pre qualified and shall be considered for similar future work)

REQUEST FOR QUOTATION

RFQ No. :
Collective RFQ No.: 2389/
Date : 18.12.2018
Contact Person : N.K Sharma
Due Date/Time : 16.01.2019,14:00:00 Hrs
Opening Date/Time : 16.01.2019,15:00:00 Hrs

Date :18.12.2018

SERVICES REQUIRED AT:

M/s. Hindustan Organic Chemicals Limited,
P. O. Ambalamugal, Kochi-682302,
Kerala, India.

Dear Sirs,

Subject:BOCB Overhauling/Servicing Phase II-2018.

1. Sealed quotations in duplicate are invited by **Hindustan Organic Chemicals Limited, Ambalamugal** for the works as detailed below. A set of tender documents is enclosed for submitting your quotation.

2. **Name of Work:** BOCB Overhauling/Servicing Phase II-2018.
. A brief description of the scope of work is given separately which is attached herewith.

3. **Last Date of Receipt of Quotations:** Tenders will be received at the office of General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal on or before **16.01.2019** up to **14:00:00 Hrs**. Bids received after the due date will not be considered.

4. **Earnest Money Deposit:** Nil.

5. **Cost of Tender Documents:** Nil.

6. **Submission of Quotations**

6.1 Single Bid System

Bidders shall submit their offer in one sealed envelope duly signed and to superscribe as given in 6.2. Envelope shall contain Earnest Money Deposit (if any, see Note No. 4 above)

and shall sign on all pages of the offer, this RFQ and details asked for, including pre-qualification (if any) along with a forwarding letter containing all schemes with all technical details, supporting documents, drawings and technical & commercial deviations (if any), and price details duly signed and sealed on all pages.

6.2 Sealed envelope shall be superscribed with Enquiry No. and Offer for BOCB Overhauling/Service Phase II-2018.

. **Due Date: 16.01.2019** up to **14:00:00 Hrs** and shall be submitted to **General Manager (P&A), Hindustan Organic Chemicals Limited, Ambalamugal, PIN - 682302, Ernakulam District, Kerala State, India** by post or deposited in the Tender Box kept in our Administrative Building. Bidders shall print their addresses on all envelopes. Late quotations will not be entertained.

6.3 Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

7. Rates

Goods and Service Tax(GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

8. ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements

Refer Annexure A, B and C attached.

9. Engineer/Officer In-Charge:

Sujith.P.M, AME
04842727226.

10. Defect Liability Period

6 months from date of completion of work

11. Payment Terms

90% payment will be made after successful completion of work. Remaining 10% after defect liability period is over.

12. Validity of Offer

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the **"Form of Rate List"** or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance.

13. Security Deposit

Nil

14. Liquidated Damages

LD shall be @ 0.5% per week of the order value subject to a maximum of 5% of the order value, provided the delay is attributable by the party.

16. Period of Contract

6 Months from issue of work order.

15. Scope of Supply

MATERIAL:-

Contractor's Scope of Supply: Essential spares such as grease, Circlips, Cotter pins, lint free cloth, gaskets etc. required for servicing the breakers shall be supplied by the party without additional cost.

Major spares if needed replacement shall be supplied by party whose payment shall be made extra at an actual.

HOCL Scope of Supply: Spares available at HOCL shall be handed over to party incase required whose installation shall be done by party without any additional cost.

TOOLS & TACKLES:-

Contractor's Scope: All tools & tackles required for breaker servicing work are to be arranged by the contractor.

HOCL's Scope : NIL

17. Time of Completion

Work is planned in the month of February/March 2018. Work shall be started with in 10 days after the instruction from Engineer in Charge. Work shall be continuous and entire work shall be completed with in two weeks from date of starting the work.

18. Contract Preference

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

19. Other Terms & Conditions

1. The contractor shall guarantee to HOCL any and all defect in faulty material and workmanship for a period of 6 months from the date of completion.
2. HOCL has the right to terminate the contract at any time with out assigning any reasons.
3. All other terms and conditions will be as per our General condition of contract.

19.1 The tenderers have to download the **GCC (General Conditions of Contract)** from our web site www.hoclkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

19.2 In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

19.3 In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

19.4 Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

19.5 For all future correspondences, please mention the Collective RFQ Number and RFQ

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Number.

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20. The tender notice may be read in conjunction with the standard **General Conditions of Contract (available in www.hoclkochi.com)**, Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

21. Unless otherwise stated all clauses of General Conditions of Contract and special Conditions of Contract shall generally be applicable to this contract.

Date, Time & Venue of Public Opening of Tender

Date : 16.01.2019

Time : 15:00:00 Hrs

Venue: **Tender Room in Training Centre of HOCL, Ambalamugal.**

Thanking You,

Yours Faithfully,

For Hindustan Organic Chemicals Limited,

N.K Sharma
DGM(Electrical)
04842727415

Attachments:-

1. Annexure ' A & B ' - ESI, PF, Labour Law Requirements.
2. Annexure ' C ' - Safety, Health and Environment (SHE) Conditions.
3. General Conditions of Contract.

Scope of Work

Details of Bulk Oil Circuit Breaker which require servicing/overhauling is given below;

Make: Crompton Greaves

Circuit Breaker Type TD15, CMX3

Voltage:6600V

Current:800A

No. of Poles:3

Breaking Capacity:21.9 KA

Making Capacity:56KA

STC:21.9 KA for 3 sec.

Following are the activities which need to be performed during the overhauling.

- 1) All hinged joints of mechanism should be thoroughly cleaned with rust preventing solution and old grease to be removed. Regrease the joints and linkage areas with recommended grease.
- 2) Checking of Latch gear, worm gear and its tightness.
- 3) Checking of mechanism parts such as trip bridge, lever, main trip roller, hold on catch, Cam U etc and renew worn out parts.
- 4) Checking of spring assembly and tightness.
- 5) Checking of baffle pot assembly/setting.
- 6) Inspection of contacts, gaskets and shrouds.
- 7) Checking the reset mechanism, tripping of breaker through push button.
- 8) Checking presence and proper tightening of hardware.
- 9) Checking presence of all circlips.
- 10) Checking condition of OCB wiring.
- 11) Checking alignment and operation.
- 12) Checking condition of arc control pot.
- 13) Checking OCB tripping through shunt release.
- 14) Checking motor operation in OCB.
- 15) Checking closing coil operation in OCB.
- 16) Checking of I.R value and Contact Resistance Measurement.

General Conditions:

1. Recommended grease, Cleaning liquid, Oil tank gaskets, Necessary circlips, Cotter Pins, Lint free cloth etc. required for servicing shall be supplied by party.
2. Party shall assist the Oil filtration team for replacing the existing oil with new Oil.
3. Contractor shall do the repairing of breakers against complaints raised by Engineer In Charge.
4. Spare parts supplied by HOCL shall be installed by Contractor without any additional cost.
5. Contractor may be instructed to interchange the parts between breakers in case required.
6. Unskilled Labour required for assistance shall be arranged by HOCL.
7. Insulation tester will be provided by HOCL, however contact resistance measurement kit shall be arranged by Contractor.
8. Accommodation of Contractor's Engineer shall be arranged by Contractor.
9. Service Reports have to be submitted by party after completion of work.
10. Workmanship guarantee for 6 months shall be provided.

Following are the list of feeders whose BOCB need to be serviced;

1. Rectifier TRFR No.2
2. Motor Feeder Spare
3. Auxiliary TRFR No.8
4. Bus Coupler 1
5. 800 KVAR Capacitor Bank No.2
6. 400 KVAR Capacitor Bank No.1
7. Phenol TRFR No.3

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- 8.Auxiliary TRFR No.7
 - 9.Cooling Water Pump No.4
 - 10.Air Compressor No.1
 - 11.Hot Oil Charge Pump No.1
 - 12.CPP Isolator No.1
 - 13.CPP Isolator No.2
 - 14.Spare 1
 - 15.Spare 2
 - 16.Spare 3

Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:.....

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figures / Words	Amount (INR)
1	3000835 Servicing and Repair of BOCB. Replacimenet of faulty component. Complete as required.	NOS	16		
Service Account Code(SAC) for 3000835 :..... Rate of Tax :.....					
2	3000836 To and Fro travelling expenses for Attending BOCB servicing & repair works.	NOS	2		
Service Account Code(SAC) for 3000836 :..... Rate of Tax :.....					

All fields including Service Account Code and tax rate for all items to be filled by the vendor/contractor failing which your offer is liable to be rejected.

Total Amount Rs:

(In Words Rupees)

GSTIN Regn. of Vendor/Contractor:

Date :

Signature and Seal of the Contractor

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----- Tear Off Portion to be Pasted on the Envelope Containing Offer -----

Offer For:BOCB Overhauling/Serviceing Phase II-2018.

From: HOCL

Due Date: 16.01.2019

Due Time: 14:00:00 Hrs

Collective RFQ No. 2389

To,

**General Manager (P & A),
Hindustan Organic Chemicals Limited,
P. O. Ambalamugal, Ernakulam - 682302,
Kerala, India.**