



HINDUSTAN ORGANIC CHEMICALS LTD
(A Govt. of India Enterprise)
AMBALAMUGAL PO
ERNAKULAM DIST, KERALA, INDIA
Phone :04842720911 ; Email :kochi@hoclindia.com
Fax :0484-2720893 ; Web :www.hoclindia.com

REQUEST FOR QUOTATION

HOCL
AMBALAMUGAL
, Kerala
India-682302
Vendor Code: **1003142**

Service RFQ NO. : 70000242
Tender Type : Limited Tender Service
Due Date/Time : 15-Jan-24/14:00:00 hrs
Opening date/Time: 15-Jan-24/15:00:00 hrs
Contact Person :
Date : 6-1-2024

SERVICES REQUIRED AT:

M/s.HINDUSTAN ORGANIC CHEMICALS LTD

AMBALAMUGAL PO, ERNAKULAM DIST, KERALA, INDIA

Dear Sirs,

Subject: CONSTRUCTION OF HALF BRICK WALL NEAR CUMENE REACTOR AREA

Sealed quotations in duplicate are invited by Hindustan Organic Chemicals Ltd.,Ambalamugal for the works as detailed below.A set of tender documents is enclosed for submitting your quotation.

Name of Work:CONSTRUCTION OF HALF BRICK WALL NEAR CUMENE REACTOR AREA. A brief description of the scope of work is given separately which is attached herewith.

Last date of receipt of quotations:Tenders will be received at the office of General Manager(HR), Hindustan Organic Chemicals Ltd.,Ambalamugal on or before 15-Jan-24/14:00:00 hrs. Bids received after the due date will not be considered.

Schedule of Rates,Scope of Work,Terms & Conditions and Other Documents are enclosed

Continued...

Bidders shall go through all documents attached to the quotation and fill in the blank spaces provided for and submit the same duly signed and dated. Quotation should be completed in all respects and in accordance with the various terms and conditions specified in the enquiry documents. Incomplete quotations are liable to be rejected.

Goods and Service Tax (GST) :

Goods and Service Tax (GST) applicable shall be paid extra, to those who have GSTIN registration, unless otherwise specified elsewhere.

Rates :

The Tenderer should quote the rates in English both in figures as well as in words. Offers received without the rates in figures and in words are liable for rejection. In case of discrepancy exists between the rates quoted in figures and words, the rates quoted in words will prevail.

ESI, PF, Labour Law, SHE (Safety, Health & Environment) etc. # Requirements :

Refer Annexure A, B and C attached.

Validity of Offer :

The offer shall be valid for a period of 90 days from the last date of submission of tenders. The successful tenders shall sign the 'Form of Rate List' or execute an agreement in non-judicial stamp paper of appropriate value (to be borne by the contractor) within 21 days from the date of issue of letter of acceptance

Contract Preference :

Contract / Price Preference or any other concessions applicable for MSME / SSI Units / PSUs will be as per latest Government of India Directives. For availing this benefit, the bidder shall make their claim in the Technical Bid itself and enclose necessary documentary evidence to prove their eligibility.

Other Terms & Conditions :

The tenderers have to download the GCC (General Conditions of Contract) from our website www.hockkochi.com and the same has to be returned along with the technical bid duly signed and stamped in all pages. However those who wish to have a hard copy of the same, can collect from us on request. The request for extension of due date will not be entertained in any case.

In addition to Clause No. 3.7 of our GCC, the tenderers who do not meet the basic requirements (technical / commercial) as per the tender enquiry document and any other important condition having significant bearing on the cost / utility / performance of the required goods, services, etc. will be treated as unresponsive and the tender will be liable to rejection.

In case you are unable to quote, kindly send the quotation with a regret for our records. Non-receipt of a regret will adversely affect your vendor rating.

Your quotation must be strictly in enclosed envelope indicating Collective RFQ Number, RFQ Number, Due Date and Name of Work.

For all future correspondences, please mention the Service RFQ Number , Contractor Name and Vendor Code.

The tender notice may be read in conjunction with the standard General Conditions of Contract (available in www.hockkochi.com), Special Conditions of Contract, Technical Specification, Drawings and other documents forming part of this enquiry.

Schedule of Rates

Name of vendor:

GSTIN Regn. of vendor:

Item No.	Service No. Description	Unit	RFQ Qty	Unit Rate (INR) Figure / Words	Amount (INR)
1	S4001296 Brick masonry in cement mortar 1:4 for half brick walls upto a height of 60cm using country burnt bricks, including raking joints, watering, curing etc.complete.	SqMtr	41.00		
Service Account Code(SAC) for S4001296 :.....					
Rate of Tax %:					
2	S4000819 Brick masonry in cement mortar 1:6 using country burnt bricks for pillars etc. including raking joints,watering ,curing, etc. complete.	CUBIC MTR	1.00		
Service Account Code(SAC) for S4000819 :.....					
Rate of Tax %:					
3	S4000483 Plastering with cement mortar 1:4,20 mm thick in one coat, floated hard and trowelled smooth for finishing top of C.C. floors, rough faces of brick work, surfaces of rubble masonry etc.	SqMtr	16.00		
Service Account Code(SAC) for S4000483 :.....					
Rate of Tax %:					
4	S4001297 Dismantling the brick wall upto 60cm height and stacking the serviceable materials at placed pointed out, any where with in the company premises as directed by Engineer in charge.	CUBIC MTR	6.00		
Service Account Code(SAC) for S4001297 :.....					
Rate of Tax %:					

All fields including Service Account Code and tax rate for all the items to be filled by the vendor /contractor failing which your offer is liable to be rejected.

Total Amount Rs:

In Words Rupees:.....

Date :

Signature and Seal of the Contractor

Continued...

NOTES

1.SCOPE OF WORK:-

1. The contractor should carry out the civil works as per the schedule of work.
2. All tools, tackles, required for the work should be brought by the contractor at his cost.
3. HOC will provide water and electricity at one point.
4. HOC will provide required CEMENT for the work on free issue basis. Proper material reconciliation statement has to be submitted to HOC along with final bill.

5. DEPARTMENTAL MATERIALS

Cement required for the work will be issued departmentally from HOCL Stores on free issue basis. The contractor shall make his own arrangements for collecting and transporting materials to site and return the surplus serviceable /scrap materials to HOCL stores for which no extra payment will be made. The contractor shall account for all departmental materials issued to him and submit material reconciliation statement and will be dealt with in accordance with clauses 3 of standard special conditions of contract. Penal recovery at double the issue rate shall be effects in case of shortages or other irregularities of departmental materials. The theoretical consumption for cement consumption for various items shall be worked out on the basis of CPWD standard rate of consumption

ISSUE RATE OF DEPARTMENTAL MATERIALS

Cement in non-returnable standard packing -Rs.4800/MT

6. All materials that go with WORK shall be approved by the Engineer-in-Charge prior to procurement / use.
7. After completion of catalyst changing, the brick wall shall be dismantled and the serviceable materials shall be stacked any where with in the company premises at places pointed out, as per the direction of engineer in charge.
8. The site shall be cleared after completion of work including disposing the unserviceable materials within the company premises as directed by the Engineer in charge.

2.SCOPE OF SUPPLY:-

Materials

a. Contractor's scope

As per scope of work and schedule of Rates.

b. HOCL's scope

Cement required for the work will be issued departmentally from HOCL stores on free issue basis

Tools and Tackles

a. Contractor's scope

All tools and tackles required for the work should be arranged by the contractor at his cost.

b. HOCL's scope

Nil.

3.TIME OF COMPLETION:-

Time of completion for the work shall be one week from the date of start of work.

4.PERIOD OF CONTRACT:-

Period of Contract shall be four months from the date of start of the work.

5.PAYMENT TERMS:-

100 % Payment shall be made on satisfactory completion of the work, as certified by the Engineer-in-charge

6.SECURITY DEPOSIT:-

Nil

7.LIQUIDATED DAMAGES:-

Nil

8.EARNEST MONEY DEPOSIT:-

Nil

9.COST OF TENDER DOCUMENTS:-

Nil

10.PERFORMANCE SECURITY:-

Nil

Continued...

11.DEFECT LIABILITY PERIOD:-
As per GCC.

12.ENGINEER/OFFICER IN CHARGE:-
Muhammed Suhail T Y (TSCE)

Thanking You,

Yours Faithfully,

FOR HINDUSTAN ORGANIC CHEMICALS LTD

**R RAJESH
GENERAL MANAGER (PRODUCTION/CIVIL)**

Attachments: -

1. Annexure 'A & B' - ESI, PF, Labour Law Requirements.
2. Annexure 'C' - Safety, Health and Environment (SHE) Conditions.
3. Annexure 'D' - Proforma of declaration of black listing / Holiday listing
4. Annexure 'E' - MSME Details.
5. General Conditions of Contract. (can be downloaded from HOCL website)
6. Special Conditions of Contract

-----Tear off portion to be pasted on the Envelope containing Offer-----

Offer for CONSTRUCTION OF HALF BRICK WALL NEAR CUMENE REACTOR AREA

From : HOCL
1003142

RFQ No. : **70000242**

**Due Date :15-Jan-24
Due Time : 14:00:00 hrs**

**To,
General Manager(P & A)
Hindustan Organic Chemicals Limited
P.O Ambalamugal, Ernakulam - 682302
Kerala , India**